

## PRECONSTRUCTION CHECKLIST

1. Yes  No  Is new right-of-way required or is there a need to alter access to the highway? A public informational meeting is necessary if new right-of-way is required. For information on the requirements for holding a public information meeting, contact the CTEP Section. Attach minutes of the public information meeting or meetings that were held, any related documentation and complete the Right-of-Way Checklist in Chapter 6.
2. Yes  No  Does the project affect design criteria for Federal-aid highways? Above ground facilities within the roadside clear zone must be constructed with breakaway devices or protected with barricades or other facilities and must consider sight obstructions. See the *MDT Road Design Manual*, *AASHTO Roadside Design Guide* and *AASHTO A Policy of Geometric Design of Highways and Streets*.
3. Yes  No  Does the project affect highway operations? Any project that will affect highway operations (e.g., disrupt the flow of traffic), must have concurrence from the local MDT District Administrator.
4. Yes  No  Is this a landscaping only project? Section 130 of the *Surface Transportation and Uniform Relocation Assistance Act of 1987* which amends Section 319 of Title 23, USC states that ¼ of 1% of funds allocated for landscaping projects require the planting of native wildflower seeds or seedlings, or both.
5. Yes  No  Does the project involve bridge rehabilitation and does the subject bridge cross over a waterway? Projects that involve bridge rehabilitation and cross a waterway require a scour evaluation. Review FHWA's *HEC 18*.
6. Yes  No  Does the project involve a bicycle/pedestrian facility? Projects that involve bicycle/pedestrian trails must be designed according to applicable design criteria. See the *AASHTO Guide for the Development of Bicycle Facilities*.
7. Yes  No  Does the project involve storm water runoff/water quality enhancement? Projects that involve storm water runoff water quality may require a permit and verification that no detrimental public hazards are created. They may also require erosion control plans. Contact the Environmental Services Bureau to determine what is required for the project.
8. Yes  No  Have the construction plans, specifications and cost estimates (PS&E) been prepared by a professional engineer registered in the State of Montana? All plans must bear the seal of an architect or a professional engineer registered in Montana when required by *MCA 18-2-113* and *18-2-122* and be submitted to the CTEP Section for review.
9. Yes  No  Will consultant services be used to prepare plans and specifications (design), bid package, environmental review record, select contractors (advertise and award assistance) and/or perform construction engineering duties (e.g., inspections, testing, quantity measurement, construction staking) and other contract administration duties (e.g., EEO, Labor compliance, Civil Rights)? If so, and the costs are to be reimbursed with CTEP funds or counted toward the local match, consultant selection procedures discussed in Chapter 5 must be used.