1. MANDATORY PRE-BID CONFERENCE [102] (REVISED 11-19-20)

A pre-bid conference will be held at the following time and location:

DAY & DATE at TIME LOCATION, ADDRESS OR WEBLINK

The pre-bid conference will have a formal sign-in process that will become the official record of attendance for the purposes of determining eligible bidders.

Attendance at this conference is mandatory for any Contractor to submit a bid as a prime bidder. Contractors who bid as a prime bidder on this project must have at least one full time, permanent employee present. No proxy representatives, such as subcontractors or consultants, meet this requirement. In the event a prime bidder tenders a bid but did not attend the pre-bid conference, the bid will be non-responsive.

Representatives of the Department will be present to describe the project and answer questions. The pre-bid conference is for information only. The Department is not bound by any statement or representation concerning conditions or description of the work given by Department employees or agents and the pre-bid conference. The answers to any questions raised are non-binding oral explanations or instructions and relying on them is solely at the Bidder’s risk. Any issues raised at the pre-bid conference must be posted on the Question and Answer Forum to be considered an enforceable provision of the contract to be let. The pre-bid attendee list and contract document clarifications or modifications considered necessary by the Department will be posted to the Question and Answer Forum.