

New IRP account with the State of Montana

A federal ID # or FEIN will be needed. If you do not have this, you may call 800-829-4933 or go online to www.irs.gov/businesses to obtain this. Canadian customers please call 267-941-1099. Canadian customers can fax the form to 267-941-1040 if a new number is needed.

A USDOT number is required. If you do have this, you may either call 800-832-5660 or 406-449-5304, or go online to <http://www.fmcsa.dot.gov> and go to the Registration and Licensing section to accomplish this.

Your new business must also be registered with the Montana Secretary of State's office. You can call them at 406-444-3665 or visit their website at <http://app.mt.gov/bes/>. To ensure you use the correct form, we encourage you call them to see which particular form you need for your business/organizational structure.

The enclosed Heavy Highway Vehicle Use Tax Return, Form 2290, is for any unit over 55,000 pounds. MCS must have proof of payment on the Form 2290 in order to process your application. You have several options to pay this federal tax.

- You can pay by credit card online at www.irs.gov, which is quickest way for processing.
- You also have the option of filling out the forms and sending them in to this office with a check made payable to the IRS Department of Treasury and a self-addressed stamped envelope. MCS will then copy the Form 2290 and forward this to the IRS for you.
- Another option is to mail the forms directly to the IRS, which can take 4-6 weeks.
- To call for assistance for US customers – please call 866-699-4096
- To call for assistance for Canadian customers – please call 859-669-5733