

# LEVEL 1 PARTNERING KICKOFF INVITATION LISTS

Montana Department of Transportation - Partnering Program

Updated 8/2024

## **SELECT LISTS BY PROJECT DELIVERY METHOD:**

[Design-Bid-Build \(DBB\)](#)

[Design-Build \(DB\) or Progressive Design-Build \(PDB\)](#)

[Construction Management/General Contractor \(CMGC\)](#)

# LEVEL 1 PARTNERING KICKOFF – ATTENDEE LIST

## DESIGN-BID-BUILD PROJECT DELIVERY

(For in-person only. Expect 30-40 attendees, depending on the project)

GROUP/ENTITY	POSITION
<b>MONTANA DEPARTMENT OF TRANSPORTATION</b>	
<b>District:</b>	District Administrator
	District Construction Engineer
	District Operations Engineer
	Engineering Project Manager (EPM)
	Project Crew Field Office Person (FOP)
	Project Crew Lead Inspector
	Entire MDT Project Crew (typically 3-5 individuals)
	District Automations Specialist (if applicable)
	District Materials Supervisor
	Area Lab Supervisor
	District Tribal Liaison (if applicable)
<b>Highways &amp; Engineering Office:</b>	Construction Engineer
	Preconstruction Engineer
<b>Construction Engineering Services:</b>	District Construction Reviewer
	District Bridge Reviewer (if applicable)
	District Partnering Program Manager
<b>Preconstruction:</b>	District Design Project Manager

	District Hydraulics Engineer (if a bridge project)
	Consultant Design Engineer (if applicable)
<b>PRIME CONTRACTOR</b>	
	Company Owner/President
	Project Construction Manager
	Project Superintendent
	Lead Foreman/Foremen
	Project Office Coordination Staff
<b>SUBCONTRACTOR (per company in attendance)</b>	
	Company Owner/President
	Project Construction Manager or Superintendent
	Lead Foreman/Foremen
	Project Office Coordination Staff
<b>OTHER STAKEHOLDERS (when applicable)</b>	
	FHWA District Project Delivery Engineer
	Public Involvement Agent/Representative
	Tribal Preference Coordinator
	Tribal Public Works Representative
	County Public Works Representative
	City Public Works Representative
	Partnering Consultant and Team (if applicable)
	Other invested stakeholders

**The Partnering Program Managers will forward the Level 1 calendar invite to the following personnel:**

<b>Director's Office:</b>	MDT Director
<b>Highways &amp; Engineering Office:</b>	Chief Engineer, Highways & Engineering Division Administrator
<b>Construction Engineering Services:</b>	Construction Engineering Services Bureau Chief

# LEVEL 1 PARTNERING KICKOFF – ATTENDEE LIST

## DESIGN-BUILD/PROGRESSIVE DESIGN-BUILD PROJECT DELIVERY

(For in-person only. Expect 40-50 attendees, depending on the project)

GROUP/ENTITY	POSITION
<b>MONTANA DEPARTMENT OF TRANSPORTATION</b>	
<b>Project Management:</b>	Project Alternative Contracting Engineer
	Other AC Support (i.e. GEC, if applicable)
<b>District:</b>	District Administrator
	District Construction Engineer
	District Operations Engineer (if applicable)
	District Alternative Contracting Engineer (if applicable)
	District Preconstruction Engineer
	District Projects Engineer
	Engineering Project Manager (EPM)
	Project Crew Field Office Person (FOP)
	Project Crew Lead Inspector (if applicable)
	Entire MDT Project Crew
	District Automations Specialist (if applicable)
	District R/W Supervisor
	District Traffic Engineer
	District Communications/Public Involvement (if applicable)
	Area Lab Supervisor

	District Tribal Liaison (if applicable)
<b>Highways &amp; Engineering Office:</b>	Construction Engineer
	Preconstruction Engineer
<b>Construction Engineering Services:</b>	District Construction Reviewer
	District Bridge Reviewer (if applicable)
	District Partnering Program Manager
<b>Preconstruction:</b>	Traffic and Safety Engineer (if HSIP funded)
	Engineering Construction Contracting Bureau Chief
	Geotechnical District Engineering Manager
	Bridge Bureau Engineering Manager (if Bridge funded)
	District Bridge Engineering Manager (if applicable)
	District Hydraulics Engineer (if a bridge project)
	ROW Acquisition Section Manager
	ROW Utilities Engineering Manager
<b>Rail, Transit &amp; Planning:</b>	Multimodal Discretionary Funding & Analysis Supervisor (if grant funded)
	District Biologist
<b>DESIGN BUILD TEAM/PROGRESSIVE DESIGN BUILD TEAM</b>	
	Prime Contractor Owner/President
	Project Construction Manager
	Project Design Lead
	Key Functional Design Team Members
	Project Superintendent
	Lead Foreman/Foremen

	Project Office Coordination Staff
<b>KEY SUBCONTRACTORS (per company in attendance)</b>	
	Company Owner/President
	Project Construction Manager or Superintendent
	Lead Foreman/Foremen
	Project Office Coordination Staff
<b>OTHER STAKEHOLDERS (when applicable)</b>	
	FHWA District Project Delivery Engineer
	Public Involvement Agent/Representative
	Tribal Preference Coordinator
	Tribal Public Works Representative
	County Public Works Representative
	City Public Works Representative
	MT Fish Wildlife & Parks Representative
	MT Dept. of Natural Resources & Conservation
	Partnering Consultant and Team (if applicable)
	Other invested stakeholders

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<b>Highways &amp; Engineering Office:</b>	Chief Engineer, Highways & Engineering Division Administrator
<b>Construction Engineering Services:</b>	Construction Engineering Services Bureau Chief

# LEVEL 1 PARTNERING KICKOFF – ATTENDEE LIST

## CONSTRUCTION MANAGEMENT/GENERAL CONTRACTOR

(For in-person only. Expect 40-50 attendees, depending on the project)

GROUP/ENTITY	POSITION
<b>MONTANA DEPARTMENT OF TRANSPORTATION</b>	
<b>Project Management:</b>	Project Alternative Contracting Engineer
	Project Consultant Design Manager
	Other AC Support (i.e. GEC, if applicable)
<b>District:</b>	District Administrator
	District Construction Engineer
	District Operations Engineer (if applicable)
	District Alternative Contracting Engineer (if applicable)
	District Preconstruction Engineer
	District Projects Engineer
	Engineering Project Manager (EPM)
	Project Crew Field Office Person (FOP)
	Project Crew Lead Inspector (if applicable)
	Entire MDT Project Crew (construction phase only)
	District Automations Specialist (if applicable)
	District R/W Supervisor
	District Traffic Engineer
	District Communications/Public Involvement (if applicable)



	Area Lab Supervisor (construction phase only)
	District Tribal Liaison (if applicable)
<b>Highways &amp; Engineering Office:</b>	Construction Engineer
	Preconstruction Engineer
	Engineering Cost Analyst
<b>Construction Engineering Services:</b>	District Construction Reviewer
	District Bridge Reviewer (if applicable)
	District Partnering Program Manager
<b>Preconstruction:</b>	Traffic and Safety Engineer (if HSIP funded)
	Engineering Construction Contracting Bureau Chief
	Geotechnical District Engineering Manager
	Bridge Bureau Engineering Manager (if Bridge funded)
	District Bridge Engineering Manager (if applicable)
	District Hydraulics Engineer (if a bridge project)
	ROW Acquisition Section Manager
	ROW Utilities Engineering Manager
<b>Rail, Transit &amp; Planning:</b>	Multimodal Discretionary Funding & Analysis Supervisor (if grant funded)
	District Biologist
<b>CONSTRUCTION MANAGER</b>	
	Company Owner/President
	Project Construction Manager
	Project Superintendent
	Lead Project Estimator

	Lead Foreman/Foremen (construction phase only)
	Project Office Coordination Staff
<b>DESIGN CONSULTANT AND SUBCONSULTANTS</b>	
	Consultant Project Manager (Engineer of Record)
	Key Design Functional Managers (i.e. bridge, road, geotech, hydraulics, etc.)
<b>ICE</b>	
	Team Lead
	Lead Estimator
	Lead Functional Area Estimator (i.e. bridge, road, utilities, etc.)
<b>KEY SUBCONTRACTORS (per company in attendance)</b>	
	Company Owner/President
	Project Construction Manager or Superintendent
	Lead Foreman/Foremen (construction phase only)
	Project Office Coordination Staff (construction phase only)
<b>OTHER STAKEHOLDERS (when applicable)</b>	
	FHWA District Project Delivery Engineer
	Public Involvement Agent/Representative
	Tribal Preference Coordinator
	Tribal Public Works Representative
	County Public Works Representative
	City Public Works Representative
	MT Fish Wildlife & Parks Representative

	MT Dept. of Natural Resources & Conservation
	Partnering Consultant and Team (if applicable)
	Other invested stakeholders

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