Level 2 Partnering Agenda

Montana partnering program

**Job Name:**  **Date:**

**Introductions:**

Name.

Role on Job.

What is your favorite place to visit?

**Partnering Objectives & Values:** Discuss the most important to you and why.

*Successful coordination, profitable for contractor, long-term relationships, job satisfaction, efficient problem solving, enjoy each day, quality job, build trust, no delays, zero accidents. Team adaptability and collaboration, honesty/trust, respectful communication, solve issues at lowest level possible, communicating weekly work schedule, safe traffic control, PPE.*

**Partnering Through Risk:** Open discussion to better understand each participant’s risk in the project. How can we work together to mitigate or eliminate that risk?

*Weather, fire/dust mitigation, traveling public, landowners, seasonal constraints, material supply, rural/urban location, permitting, utilities, site materials, understaffing, nightwork, current road condition, submittal timelines.*

**Communication Plan:** What are the best ways to communicate with this project team? When?

 *Daily/weekly schedule, Material test results, PI firm, etc.*

**Issue Resolution Ladder:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Level** | **Days** | **MDT Position** | **MDT Contact** | **Prime Contractor Position** | **Prime Contractor Contact** |
| 1 | 1 | Lead Inspector |  | Foreman |  |
| 2 | 1 | Project Manager |  | Superintendent |  |
| 3 | 2 | DCE/DCOE |  | Construction Manager |  |
| 4 | 5 | DA/CE |  | Owner/GM |  |

Feel free to contact your Partnering Program Manager at any level for help with the process.

**Notes: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**