

Montana Aeronautics Board
Helena, MT
January 23, 2013

Aeronautics Board

Tricia McKenna, Board Chair
Rob Buckles
Chuck Manning
Ted Schye
Fred Lark
Roger Lincoln
Chris Edwards

Department of Transportation

Debbie Alke, MDT Aeronautics
Carol Grell Morris, MDT Legal
Tim Conway, MDT Aeronautics
Wade Cebulski, MDT Aeronautics
Patty Kautz, MDT Aeronautics

Guests

Rick Newman, St. Ignatius/Ronan Airports
Nathan Schroht, Kadrmas, Lee & Jackson
Craig Canfield, Kadrmas, Lee & Jackson
Travis Eickman, Morrison Maierle
Nigel Davis, Morrison Maierle
Cory Kesler, Morrison Maierle
Rick Donaldson, Robert Peccia & Associates
Jim Greil, Dowl HKM
Fred Lelacheur, Morrison Maierle
Cassie Riggan, Morrison Maierle
Mark Grimm, Mineral County

Shaun Shea, Morrison Maierle
Mike Beckhoff, Stelling Engineers
Tim Orthmeyer, Morrison Maierle
Jeff LaVoi, Havre
Tony Dolphay, Havre
Bob Breum, Havre
Gordon Hendrick, Mineral County
Carl Seilstad, Lewistown Airport
Steve Knopp, Stevensville Airport
Kurt Aaronson, Lewistown

Loan/Grant Allocations – 8:00 a.m.

- Chairman McKenna called the meeting to order.
- **Big Timber** - No one was present for Big Timber. Project is for Airport Layout Plan and Master Plan. They are requesting an \$8,500 grant. The board had no further questions on this project.
- **Bridger** – No one was present for Bridger. Project is for electrical/runway lights. Wade Cebulski explained they are updating their lighting and when they replaced the cans and light pieces they discovered electrical was not up to standards and they are also adding a PAPI and determined they needed to update their lighting. Request is for an \$8,000 grant.
- **Chinook #1** – Cory Kesler of Morrison Maierle represented Chinook Airport. Cory said this application is for a snowplow. Last year they submitted an application before the 90/10 split they are asking for the additional 2 ½ percent on the project, requesting an \$8,005 grant.
- **Chinook #2** – Cory Kesler said application #2 is for a snow removal equipment building. This is also to make up for additional sponsor share on the project. Chairman McKenna asked if they would use the grant they were awarded last year. Cory Kesler said they will.
- **Chinook #3** – Cory Kesler said project is for a self-serve fuel system. They are requesting a \$10,000 grant. Chris Edwards asked how big and if they were putting in anything else besides tank. Cory Kesler said it is a 6,000 gallon tank and costs include a credit card reader, computer system, hose reel, engineering, construction and grant management.

- **Choteau** – Mike Beckhoff with Stelling Engineers represented Chouteau Airport. Mike said the project is for pavement maintenance. They are requesting a \$12,750 loan/grant. Chairman McKenna said last year Choteau requested pavement maintenance. Are they turning down loan and grant money awarded last year. Mike Beckhoff said he was under the impression they needed to reapply since they are not using what they were awarded last year. Debbie Alke said typically they can request an extension of those funds up until May of this year. Chairman McKenna said they can withdraw this application and apply for an extension. Debbie Alke said the board can look at that when they get in to the allocations. Chuck Manning said they turned down their loan and grant from last year and their request this year is for more money wouldn't it be better to just reapply this year since they are asking for more money. Chairman McKenna said since they turned down the money from last year there is not an issue.
- **Colstrip** – Craig Canfield of Kadrmas Lee & Jackson represented Colstrip Airport. Craig said the request is for expanding the apron, a new taxiway for hangar access and pavement maintenance. They are asking for a grant of \$44,000.
- **Columbus** – Travis Eickman of Morrison Maierle represented Columbus Airport. Travis said they are requesting a \$6,325 loan and grant for a Master Plan/Airport Layout Plan update that is requested by the Federal Aviation Administration to press on with future planning.
- **Conrad** – Rick Donaldson of Robert Peccia & Associates represented Conrad Airport. Rick said the project is for pavement maintenance, they are proposing to crack fog seal and remark the pavement. They are asking for a \$6,750 loan and grant.
- **Culbertson** – Nathan Schroht of Kadrmas Lee & Jackson represented Culbertson Airport. Nathan said the project is for pavement maintenance on all airport pavements. Crack seal, fog seal and new pavement markings. They are asking for a \$6,000 grant. Chairman McKenna reminded the board that the FAA is possibly asking for a scaled down project at Culbertson. Tim Conway asked for clarification on that since they just did an overlay in 2010 why would they have to fog seal so soon after that. Nathan said with reflective cracks that show through and it helps protect the investment in 2010 from deteriorating so fast. He said they are working with the FAA on that issue.
- **Cut Bank** – Rick Donaldson with Robert Peccia & Associates represented the Cut Bank Airport. Rick said last year they submitted for funding but because of the 95/5 going to 90/10 they were unable to do that project so they did a scaled back project. They now want to reconstruct both ends of the runway and taxiways and will be upgrading the runway lighting system. Chris Edwards asked if there was an issue with an environmental assessment. Rick said this is the first they have heard of it. They are moving forward and plan on bidding early this spring. Rick said the historic preservation office says that might be an impact to the environment because it's a historical facility so they requested that some mitigation be done. This is out of their hands because it's an agreement between the FAA and the state historical preservation office. Chris Edwards asked if the memorandum of understanding has been executed and this project contemplates the mitigation of the environmental assessment. Rick said this winter by the time they came to an agreement they hurried to get it done before the snow flew and the subcontractor wrote the report and submitted it to the FAA and the FAA needs to submit it to the state historical preservation office, so it is in the FAA's hands right now.

- **Deer Lodge** – Travis Eickman of Morrison Maierle represented the Deer Lodge Airport. Travis said they are requesting a \$7,500 grant for an environmental assessment.
- **Ekalaka** – Craig Canfield of Kadrmas Lee & Jackson represented Ekalaka Airport. Craig said the project is to replace a lighting system, purchase snow removal equipment and build a hangar access taxiway. They are asking for a \$23,160 grant.
- **Ennis** – Rick Donaldson of Robert Peccia & Associates represented Ennis Airport. The project is for pavement maintenance and land acquisition. They are asking for a \$14,600 grant.
- **Glasgow** – Rick Donaldson of Robert Peccia & Associates represented the Glasgow Airport. The project is to replacement of the PAPI/REIL they are asking for a \$12,629 grant.
- **Glendive** – Nigel Davis of Morrison Maierle represented the Glendive Airport. The project is for pavement maintenance. They are requesting a \$25,000 grant. They asked Nigel to let the board know they cannot take a loan as they are already paying back several.
- **Hamilton** – Rick Donaldson of Robert Peccia & Associates represented the Hamilton Airport. They want to update their environmental assessment, airport layout plan and rehabilitate an apron. They are asking for a \$7,000 grant.
- **Hardin** – Cassie Riggan and Fred Lelacheur of Morrison Maierle represented the Hardin Airport. Cassie said this is phase II of the new airport, paving and electrical. They are asking for a \$105,000 grant. Fred Lelacheur said since this is a new airport they do not receive non-primary entitlements, they realize the request is high but want to go forward with the project.
- **Havre** – Mike Beckhoff of Stelling Engineers, Bob Breum, Tony Dolphay and Jeff LaVoi represented the Havre Airport. Mike said the request is for a wildlife hazard assessment, new wildlife fence and engineering for runway rehabilitation. They originally asked for a \$32,700 loan and grant, the priority is to do the wildlife hazard assessment and fence and could move the engineering for runway out a year, they could lower their request to \$28,950 loan and grant.
- **Lewistown #1** – This application was withdrawn.
- **Lewistown #2** – Nigel Davis of Morrison Maierle and Carl Seilsted, Fergus County Commissioner and Chairman of the Airport Board and Kurt Aaronson, Airport Manager of Lewistown represented the airport. The request is for a \$10,700 grant to purchase an ARFF truck. They need this truck because they are a Part 139 airport. The Lewistown fire department will operate the truck.
- **Lewistown #3** – Nigel Davis said this request is for security fencing and they are requesting a \$2,000 grant.
- **Lewistown #4** – Nigel Davis said this request is for an ARFF building remodel they are asking for a \$1,750 grant.
- **Libby #1** – Tim Orthmeyer of Morrison Maierle represented Libby Airport. Tim said the request is for equipment for AWOS. They are requesting a \$3,500 grant.
- **Libby #2** – Tim Orthmeyer said request #2 is for an environmental assessment for runway extension. They are requesting a \$11,111 grant.
- **Malta** – Craig Canfield of Kadrmas Lee & Jackson represented the Malta Airport. Craig said the request is for hangar construction. These would be revenue generating hangars. They are requesting a \$34,600 loan.

- **Plains** – Bill Burkland of Robert Peccia & Associates represented the Plains Airport. Bill said the request is for snow removal equipment and they are requesting a \$6,000 loan and a \$6,000 grant.
- **Poplar #1** – Nigel Davis of Morrison Maierle represented the Poplar Airport. Nigel said the request is for snow removal equipment. They are requesting an \$11,275 loan and grant. Nigel explained the engineering process for purchasing snow removal equipment.
- **Poplar #2** – Nigel Davis said request #2 is for a snow removal equipment building. They are requesting a \$9,475 loan and grant for this project.
- **Ronan** – Mike Beckhoff of Stelling Engineers and Rick Newman represented the Ronan Airport. Mike Beckhoff said this is a pavement maintenance project. They are requesting an \$11,800 loan and grant. Chairman McKenna noted on the application they said they can take up to \$16,000 in a loan.
- **Glasgow** – Chairman McKenna had a question on Glasgow application on application page 2 it still shows the 95/5 split. Rick Donaldson said this is a change order to an old grant that was 95/5 so this is correct.

Public Comment – 10:05 a.m.

- Chairman McKenna said in accordance with Montana Code Annotated Section 2-3-103, the Board of Aeronautics will hold a public comment period. Please note the public comment section is the public's opportunity to address the board on any topic. While the Board cannot take action on the issues presented, the Board will listen to comments and may ask that the issue be placed on a subsequent agenda for Board discussion.
- No public comment.

Loan/Grant Allocations, continued

- **Roundup** – Craig Canfield and Nathan Schroht of Kadrmas Lee & Jackson represented Roundup Airport. Nathan Schroht said the project is for taxiway paving. They are requesting a \$31,640 loan and grant.
- **Saint Ignatius** – Rick Newman represented the Saint Ignatius Airport. Rick said they need to replace the roof on the hangar. It is 40+ years old. They are requesting a \$17,000 grant. Rob Buckles asked if they needed all or nothing for this project. Rick said yes they would need all to complete the repair.
- **Shelby** – Bill Burkland of Robert Peccia & Associates represented the Shelby Airport. Bill said the project is retroactive to help with the additional match. They are requesting a \$70,000 loan and grant for taxiway rehabilitation and construction of a hangar.
- **Stevensville** – Shaun Shea of Morrison Maierle and Steve Knopp, Airport Manager represented Stevensville Airport. Shaun Shea said project is for taxiway extension and replace beacon. They are requesting a \$9,307 grant to help with the additional match. Chairman McKenna asked if they were going to apply for an extension for money they received last year. Shaun Shea said they will use last year's grant before it expires.
- **Superior** – Mike Beckhoff of Stelling Engineers and Gordon Hendrick and Mark Grimm of Mineral County represented the Superior Airport. Mike Beckhoff said the request is less than originally thought they are now requesting a \$12,650 loan and grant for hangar construction.
- **Three Forks** – Travis Eickman of Morrison Maierle represented Three Forks Airport. Travis said they are requesting an \$8,750 grant for mowing equipment.
- **Thompson Falls** – Bill Burkland of Robert Peccia & Associates represented Thompson Falls Airport. Bill Burkland said the request is for a \$6,500 loan and grant for pavement maintenance.

- **Townsend** – Bill Burkland of Robert Peccia & Associates represented the Townsend Airport. The request is retroactive to help with additional match. They are requesting a \$1,600 grant for pavement maintenance and capital improvement plan.
- **Turner #1** - Cory Kesler of Morrison Maierle represented Turner Airport. Cory Kesler said this is retroactive for the additional match for a wildlife fence. They are asking for a \$7,314 grant.
- **Turner #2** – Cory Kesler said this application is for land acquisition and also for retroactive for additional match. They are requesting a \$3,219 grant.
- **Turner #3** – Cory Kesler said this application is for a self-serve fuel system. They are requesting a \$10,000 grant for this project.
- **White Sulphur Springs** - Mike Beckhoff of Stelling Engineers represented the White Sulphur Springs Airport. Mike said they are requesting a \$9,850 grant and loan for a fuel system.
- **West Yellowstone** – Travis Eickman of Morrison Maierle represented the Yellowstone Airport. Travis said the request is for a \$16,154 grant for a pavement maintenance project.
- Chairman McKenna said the board will take a break and the meeting is now closed to public comment. Fred Lark asked what the current rate for loans is. Debbie Alke said current rate is 1.625%.

Loan/Grant Allocations, continued – 11:15 a.m.

- **Big Timber** – Chuck Manning recommended an \$8,333 grant.
- **Bridger** – Chris Edwards recommended an \$8,000 grant.
- **Chinook #1** – Chairman McKenna recommended a \$4,000 grant and \$4,000 loan.
- **Chinook #2** – Chairman McKenna recommended a \$2,200 grant and \$2,200 loan.
- **Chinook #3** – Chairman McKenna recommended a \$10,000 loan.
- **Choteau** – Fred Lark recommended a \$12,750 loan and \$12,750 grant.
- **Colstrip** – Chris Edwards recommended a \$27,503 grant and \$2,850 loan.
- **Columbus** – Fred Lark recommended a \$6,325 grant and \$6,325 loan.
- **Conrad** – Chairman McKenna recommended a \$6,750 grant and \$6,750 loan. Rob Buckles said costs seem high and it's the same work as Colstrip. Bill Burkland said Colstrip is in better condition than Conrad and has more aprons. Different levels of maintenance.
- **Culbertson** – Chris Edwards recommended a \$3,000 grant and \$3,000 loan.
- **Cut Bank** – Chairman McKenna said to date the FAA will not commit to this project. Debbie Alke said the unknown is due to tribal involvement and the state historic preservation office. Chairman McKenna said she would like to leave in the recommendation of \$125,920 grant and \$194,080 loan, and come back and revisit since it's a large amount. Rob Buckles recommended leaving it out and coming back if we have money available. Chris Edwards said he recommends leaving it in and see where we are in the end. Chuck Manning recommended a \$160,000 grant and a \$160,000 loan.
- **Deer Lodge** – Chairman McKenna recommended a \$5,903 grant.
- **Ekalaka** – Chris Edwards recommended \$0 for hangar access; \$5,328 grant for the snow removal equipment and \$9,361 grant for the lights. Wade Cebulski said the FAA said snow removal equipment has priority if the airport has a place to store the equipment if they don't have a place to store then the building is the priority. If they purchase equipment they need to do the building the next year.
- **Ennis** – Chuck Manning recommended an \$8,600 grant for pavement maintenance and \$0 for land acquisition. Rick Donaldson clarified that the apron is not included with the application.

- **Glasgow** – Chairman McKenna recommended a \$6,000 grant and \$6,000 loan.
- **Glendive** – Chairman McKenna recommended a \$25,000 grant.
- **Hamilton** – Chairman McKenna recommended a \$7,000 loan.
- **Hardin** – Chairman McKenna recommended an \$82,635 grant and \$127,365 loan.
- **Havre** – Chairman McKenna recommended a \$25,735 grant and \$39,665 loan
- **Lewistown #2** – Ted Schye recommended an \$8,421 grant.
- **Lewistown #3** – Rob Buckles recommended a \$2,000 grant.
- **Lewistown #4** – Chairman McKenna recommended a \$1,750 grant.
- **Libby #1** – Chris Edwards recommended a \$3,500 grant.
- **Libby #2** – The board recommended no funding for this project.
- **Malta** – Chairman McKenna recommended a \$34,600 loan.
- **Plains** – Fred Lark recommended a \$4,722 grant and \$7,278 loan.
- **Poplar #1** – Chairman McKenna recommended an \$8,873 grant \$13,677 loan.
- **Poplar #2** – Chairman McKenna recommended a \$9,475 grant and \$9,475 loan.
- **Ronan** – Chairman McKenna recommended an \$11,800 grant and \$11,800 loan.
- **Roundup** – The board recommended no funding for this project.
- **Saint Ignatius** – The board recommended no funding for this project, but to put it on a wish list for now.
- **Shelby** – Chairman McKenna recommended a \$35,000 grant and \$35,000 loan.
- **Stevensville** – Chairman McKenna recommended a \$4,650 grant and \$4,650 loan.
- **Superior** – The board recommended no funding for this project. Debbie Alke commented that they funded other similar projects she thinks they could get non-primary entitlements. Chairman McKenna said they could recommend a \$24,100 loan. Debbie also commented that they only gave Malta 5%. They could have doubled their loan request. Chairman McKenna said if we have extra loan money we can offer it to them.
- **Three Forks** – Chairman McKenna recommended a \$2,000 grant.
- **Thompson Falls** – Chairman McKenna recommended a \$6,500 grant and \$6,500 loan.
- **Townsend** – Chairman McKenna recommended an \$800 grant and \$800 loan.
- **Turner #1** – Chairman McKenna recommended a \$3,657 grant and a \$3,657 loan.
- **Turner #2** – Chairman McKenna recommended a \$1,609 grant and a \$1,609 loan.
- **Turner #3** - Chairman McKenna recommended a \$10,000 loan.
- **White Sulphur Springs** – The board recommended no funding for this project.
- **West Yellowstone** – Chris Edwards recommended a \$16,154 grant and \$16,154 loan.
- **Poplar #2** - Tim Conway said with Poplar #2 to be consistent the board could go with recommendations and offer a \$7,457 grant and an \$11,493 loan. The board concurred.
- Chris Edwards recommended zeroing out the grant portions of the retroactive projects where we are specifically dealing with the 5% issue. We could leave room for discussion on the loan part.
- **Chinook #1** – Board changed to a \$0 grant.
- **Chinook #2** – Board changed to a \$0 grant.
- **Shelby** – Board changed to a \$0 grant.
- **Stevensville** – Board changed to a \$0 grant.
- **Townsend** – Board changed to a \$0 grant.
- **Turner #1** – Board changed to a \$0 grant.
- **Turner #2** – Board changed to a \$0 grant.

- Roger Lincoln suggested striking out Cut Bank's loan and grant and do next year we would then have money available for other small projects. We are not sure that they will be ready to go anyway. Chris Edwards said he is not opposed to that he agrees they have unknowns that are similar to other issues that last for years. However, it sounds like they may have something done. Ted Schye asked what the feds said about Cut Bank. Debbie Alke said they would not commit. The last voice mail said if everything aligns perfectly it would go, but they were non-committal. Chairman McKenna said they could come back and ask for retroactive money, she is hesitant to fund this project. *The board voted unanimously to remove the loan and grant for Cut Bank Airport.*
- Chairman McKenna said she would like to start over and look at projects we did not fund at all now that we have money.
- **Big Timber** – Chairman McKenna said she would like to offer them an \$8,333 loan in addition to the grant.
- **Chinook #1** – Chris Edwards recommended offering them an \$8,000 loan.
- **Chinook #2** – Chairman McKenna recommended offering them a \$5,600 loan.
- **Ennis** – Chris Edwards recommended also offering an \$8,600 loan.
- **Glasgow** – Chris Edwards recommended giving them the \$6,315 grant and \$6,314 loan that they requested.
- **Glendive** – Chris Edwards recommended offering them a \$25,000 loan. Chuck Manning noted they said they would not take a loan. Chairman McKenna said we should leave \$0 loan since they specifically said no.
- **Hardin** – Chris Edwards suggested offering them a \$105,000 grant and a \$105,000 loan.
- **Havre** – Chairman McKenna suggested changing their request to a \$32,700 grant and a \$32,700 loan. Debbie Alke suggested keeping the recommendation in for now of a \$25,735 grant and a \$39,665 loan to be consistent.
- **Roundup** – Chris Edwards suggested passing on Roundup for now.
- **Saint Ignatius** – Chairman McKenna suggested a \$17,000 grant.
- Chairman McKenna said she would be in favor of giving all the retroactive projects 100% of what they requested in a loan if we have money available.
- **Superior** – Rob Buckles said they requested a \$25,300 loan. He would suggest offering them that amount.
- **Three Forks** – Chairman McKenna suggested offering an \$8,750 grant.
- **Colstrip** – Chairman McKenna suggested changing the \$24,653 to a \$31,325 grant for apron expansion.
- **Deer Lodge** – Chairman McKenna suggested changing Deer Lodge to a \$7,500 grant.
- **Ekalaka** – Chairman McKenna suggested changing the \$5,328 grant to a \$6,770 grant and the \$9,361 grant to an \$11,895 grant.
- **Havre** – Chairman McKenna suggested changing to a \$32,700 loan and a \$32,700 grant.
- **Lewistown #2** – Chairman McKenna suggested changing to a \$10,700 grant.
- **Libby #2** – Debbie Alke asked for clarification on the environmental assessment. Tim Orthmeyer said he is confident that they will have an EA this year but he cannot be sure if the FAA will give them the green light.
- **Plains** – Chairman McKenna suggested changing to a \$6,000 grant and a \$6,000 loan.
- **Poplar #1** – Chairman McKenna suggested changing to an \$11,275 grant and an \$11,275 loan.
- **Poplar #2** – Chairman McKenna suggested changing to a \$9,475 grant and a \$9,475 loan.

- **Chinook #1** – Chairman McKenna suggested offering a \$13,000 loan.
- **Chinook #2** – Chairman McKenna suggested offering a \$10,600 loan.
- **Shelby** – Chairman McKenna suggested offering an \$83,400 loan.
- **Stevensville** – Chairman McKenna suggested offering a \$16,557 loan.
- **Townsend** – Chairman McKenna suggested offering a \$4,216 loan.
- **Turner #1** – Chairman McKenna suggested offering a \$19,560 loan.
- **Turner #2** – Chairman McKenna suggested offering a \$6,586 loan.
- **Colstrip** – Chairman McKenna said for the new taxiway offer them a \$4,913 grant and a \$4,912 loan.
- **Ekalaka** – Chairman McKenna said for hangar access offer them a \$2,248 grant and a \$2,248 loan.
- **Roundup** – Chairman McKenna suggested offering them a \$15,820 grant and a \$15,820 loan.
- **White Sulphur Springs** – Chairman McKenna suggested offering a \$19,700 loan.
- **Roundup** – Chairman McKenna suggested giving them a \$31,640 grant and a \$31,640 loan.
- **Colstrip** – Chairman McKenna suggested giving them \$9,902 grant and a \$9,902 loan for new taxiway for hangar access.
- **Ekalaka** – Chairman McKenna suggested giving them \$4,495 grant for hangar access.
- **White Sulphur Springs** – Chairman McKenna suggested changing them to a \$13,813 loan.
- **Chris Edwards made a motion to accept the loan and grant allocations as discussed and indicated. Chuck Manning seconded the motion that passed unanimously.**
- Chairman McKenna asked Tim Conway to get a copy of the final allocations to the board members.
- **Fred Lark made a motion to accept the pavement preservation allocations in the amount of \$10,000 for each airport (\$70,000 total). Roger Lincoln seconded the motion that passed unanimously.**
- Ted Schye asked if there was any legislation dealing with Aeronautics. Debbie Alke said the only thing is the legislation dealing with marking of the wind towers. She will meet with the agriculture group on Monday.
- The board set the loan/grant extension meeting for June 12, 2013 at 9:00 a.m. this will be a teleconference and the Loan and Grant Allocation meetings for January 21 & 22, 2014 in Helena.
- **Being no further business the meeting adjourned at 3:30 p.m.**

Tricia McKenna, Chairman

Roger Lincoln, Secretary