

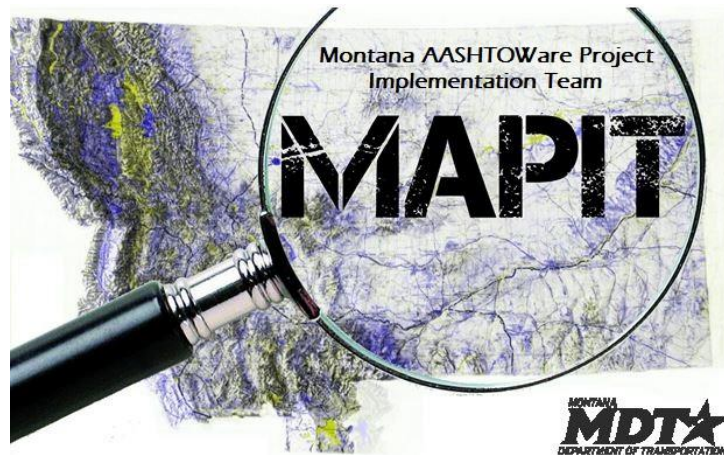


MONTANA DEPARTMENT OF TRANSPORTATION
AASHTOWare Project Construction and Materials



MDT Procedure
Process: Contract Project Design Evaluations

Date: November 30, 2017
Updated: August 26, 2019





MONTANA DEPARTMENT OF TRANSPORTATION AASHTOWare Project Construction and Materials



❑ **Process Definition**

This process is for consultant design projects only and details the steps for entering consultant design evaluations.

❑ **Acronyms and Definitions**

MDT – Montana Department of Transportation

❑ **MDT Procedure**

1. The Project Manager will receive an email notification as a reminder to create the Design Evaluation for Consultant Design projects only.
 - To access the Consultant Design Evaluation application:
 1. Navigate to Construction > Contract Progress > Contract Documentation
 2. Click on the Contract Project Design Evaluations tab.
 3. Click on the link Enter/View Consultant Design Evaluations.
 4. Login to the Consultant Design Evaluation application using your network logon ID and password.

Contract Documentation Summary

▼ Contract: 03315 - RED LODGE - NORTHWEST

Contractor Evaluation	Enter/View Consultant Design Evaluations	MDT Consultant Design Evaluations
Document Submission		
Review Document Submissions		
Contract Project Design		

❑ **IT Systems Interfaces Outside of AASHTOWare Project**



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- ❑ **Process Exceptions**
- ❑ **Business Change Summary**

This is a new process. An email notification will be received prompting the Project Manager to create the design evaluation in The MDT Consultant Design Evaluation system.

- ❑ **Comments**