



MONTANA DEPARTMENT OF TRANSPORTATION
AASHTOWare Project CONSTRUCTION and MATERIALS



REVIEW SAMPLES AT LEVEL 2

Navigation: Materials Worksheets > Review Tests

Once sample record tests have been entered and status Marked Complete, they move to the Review Tests queue for approval (Review Level 2). Test results can be reviewed and either approved or requeued if changes are needed.

1. Locate the desired test and click on the Row Action menu. Use the search field to filter by Sample ID if desired.
2. To open the Agency View to review test results or any other information on the sample record test, click on Views and select the desired agency view or Sample Record Test link

<input type="checkbox"/>	Yes	CN20190401102956	20190401102956	74		Sieve Analysis	MT 202	2.0 Pass	40 - Tr
<input type="checkbox"/>	Yes	CN20190401104140	20190401104140	75		Proctor	MT 210, 230		
<input type="checkbox"/>	Yes	CN20190401105555	20190401105555	77		Proctor	MT 210, 230		
<input type="checkbox"/>	Yes	CN20190406124944	20190406124944	97	CN2019040209...	Concrete Properties	AASHTO T 152, T 119, T...		
<input type="checkbox"/>	Yes	CN20190409070435	20190409070435	101		Proctor	MT 210, 230		
<input type="checkbox"/>	Yes	CN20190409072147	20190409072147	102		Proctor	MT 210, 230		
<input type="checkbox"/>	Yes	CN20190417093100	20190417093100	128		28,56-day Cylinder	AASHTO T 22 - 28/56 Day		

3. To run a test results report for the test, click on Reports and select Test Results. Click Execute to run the report

<input type="checkbox"/>	Yes	CN20190401102956	20190401102956	74		Sieve Analysis	MT 202	2.0 Pass	40 - Tr
<input type="checkbox"/>	Yes	CN20190401104140	20190401104140	75		Proctor	MT 210, 230		
<input type="checkbox"/>	Yes	CN20190401105555	20190401105555	77		Proctor	MT 210, 230		
<input type="checkbox"/>	Yes	CN20190406124944	20190406124944	97	CN2019040209...	Concrete Properties	AASHTO T 152, T 119, T...		
<input type="checkbox"/>	Yes	CN20190409070435	20190409070435	101		Proctor	MT 210, 230		
<input type="checkbox"/>	Yes	CN20190409072147	20190409072147	102		Proctor	MT 210, 230		

4. To approve the test, click on Tasks and select Mark Test Review by Level 2
OR
5. To requeue the test for additional changes, click on Tasks and select Requeue Test

<input type="checkbox"/>	Yes	CN20190401102956	20190401102956	74		Sieve Analysis	MT 202	2.0 Pass	40 - Tr
<input type="checkbox"/>	Yes	CN20190401104140	20190401104140	75		Proctor	MT 210, 230		
<input type="checkbox"/>	Yes	CN20190401105555	20190401105555	77		Proctor	MT 210, 230		
<input type="checkbox"/>	Yes	CN20190406124944	20190406124944	97	CN2019040209...	Concrete Properties	AASHTO T 152, T 119, T...		
<input type="checkbox"/>	Yes	CN20190409070435	20190409070435	101		Proctor	MT 210, 230		
<input type="checkbox"/>	Yes	CN20190409072147	20190409072147	102		Proctor	MT 210, 230		
<input type="checkbox"/>	Yes	CN20190417093100	20190417093100	128		28,56-day Cylinder	AASHTO T 22 - 28/56 Day		