



ENTERING TIMBER PRODUCT PRE-INSPECTIONS INTO A DAILY SOURCE REPORT

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Test Case Steps

1. Click on the **Component Action** button and select **Add**
2. Enter part of the source name in the **Search** field
3. Select the desired Source from the list
4. Select the inspection date from the **Date** calendar popup
5. Check the **Inspector on Site** checkbox if applicable
6. If applicable, select a Remarks **Type** of DSR Inspection and enter comments in the **Remark** field
7. Click **Save**

The screenshot shows the 'Daily Source Report' form. The 'Source' field is set to 'BOMAPST' with a search dropdown showing 'Bouma Post Yards'. The 'Date' is '09/05/2017'. The 'Inspector on Site' checkbox is checked. The 'Remarks' section has a dropdown for 'Type' set to 'DSRInsp - DSR Inspection' and a text field for 'Remark' containing 'Signing'. There are search icons next to the remark field.

8. Click on the **Materials** tab
9. Click the **Select Materials** button
10. Check the appropriate timber material row
11. Click the **Add to DSR** button
12. Click **Save**
13. Click the **Row action** button and select **Add New SMFMI**
14. In the **SMFMI Name** field enter the seal number (i.e. 4070B)
15. Select the current date in the **Effective Date** calendar popup
16. Select **ACTIVE - Active** from the **Status** dropdown list
17. Click **Save**
18. Click on the > to expand the Material section
19. Select **Pre-Inspected Material** from the **Inspection Value** dropdown list
20. Click **Save**



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21. Repeat steps 13-20 for each seal number.

Inspection Select Materials... 0 marked for deletion | 0 changed | Collapse All

| Material | English Unit | Metric Unit | SMFMI | |
|-------------------------------|-------------------------------|--------------|----------------|-----------------|
| 704.01.06.01 - Treated Wood P | | | 4 | |
| SMFMI | Inspection Value | Max Quantity | Effective Date | Expiration Date |
| 4070B | PREI - Pre-inspected Material | | 09/05/2017 | |
| 4071B | PREI - Pre-inspected Material | | 09/05/2017 | |
| 4072B | PREI - Pre-inspected Material | | 09/05/2017 | |
| 4073B | PREI - Pre-inspected Material | | 09/05/2017 | |