

YOU GOT THE JOB, NOW WHAT?

AGENDA

Date: March 12, 2024

Location: Billings – DoubleTree (27 N 27th St)

Time	Item	Presenter
9:00 am	Welcome & Introductions	Shannon Hahn
9:15 am	Specifications	John MacMillan
	Materials	
9:45 am	<ul style="list-style-type: none">• Build America, Buy America (BABA)• Testing• Qualified Product List (QPL)	Steve Helms
10:15 am	Environmental & SWPPP (Stormwater Pollution Prevention Plan)	Terry Callahan
	Equal Employment Opportunity (EEO)	
10:45 am	<ul style="list-style-type: none">• Bulletin Boards• EEO Submissions• EEO Reporting Requirements	Chris Ferguson
	Project Requirements with Engineering Project Managers (EPMs)	
11:00 am	<ul style="list-style-type: none">• Submittals• Schedules• Pay Estimates/Deadlines• Stockpiled Materials• Prompt Payment• Fuel Price Adjustment• Tribal Requirements	James Stevenson
12:00 pm	Lunch (provided)	
	Subcontract Requirements	
12:30 pm	<ul style="list-style-type: none">• Secretary of State• Department of Labor• Subcontract Elements• Progress Payments	Brad Burns
1:00 pm	Electronic Certified Payroll	Kathy Terrio
	Motor Carrier Services & Montana Highway Patrol	
2:00 pm	<ul style="list-style-type: none">• Licensing Dyed Fuel	Local MCS Officer
2:15 pm	BIM	Pat Lane
2:45 pm	Subcontract Pitfalls	Prime Contractor

PRE-BID NETWORKING CONFERENCE

Time	Item	Presenter
3:00 pm – 6:00 pm	Introductions Overview of Upcoming Projects Questions & Answers Networking	District Staff, Airport Representatives, Transit Providers, City/County Officials, SBDC, SBA, APEX, NADC, WBC, NABA

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