|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Lessor: enter text | | | | | Lessee: enter text |
| Assessor #: | enter text | | | | |
| GEO Code #: | | enter text | | | |
| Legal Description: | | | enter text | | |
| Street Address/Location: | | | | enter text | |



|  |  |  |
| --- | --- | --- |
| Date Taken: | choose a date | Taken By: enter text |
| Taken From: | enter text | Facing: enter text |
| Remarks: | enter text | |

**LEASE DATA**

|  |  |  |  |
| --- | --- | --- | --- |
| Confirming Party(ies) (Name): | | enter text | Phone #: enter text |
| Confirmed By: | enter text | | Date: enter text |
| Inspected By: | enter text | | Date: choose a date. |
| Lease Date: | enter text | | |

|  |  |
| --- | --- |
| Terms: | enter text |
| Type: | enter text |

|  |  |
| --- | --- |
| Lease Date: | enter text |

|  |  |
| --- | --- |
| Terms: | enter text |
| Type: | enter text |

**CURRENT INCOME DATA**

|  |  |  |  |
| --- | --- | --- | --- |
| Gross Monthly Rent: | $enter text | Monthly Rent (Sq Ft): | $enter text |
| Gross Annual Rent: | $enter text | Annual Rent (Sq Ft): | $enter text |
| Other Income Data: | enter text | | |

**EXPENSE INFORMATION** *(Should be based on a minimum of 3 years)*

|  |  |  |  |
| --- | --- | --- | --- |
| Explain Basis: | | enter text | |
| Vacancy: | | enter text |
| Collection Loss: | | enter text |
| Insurance: | | enter text |
| Taxes *(type & amt):* | | enter text |
| Maintenance: | | enter text |
| Reserves: | | enter text |
| Management: | | enter text |
| Utilities: | | enter text |
| Rubbish Removal: | | enter text |
| Payroll: | | enter text |
| Security: | | enter text |
| Misc *(type & amt):* | | enter text |

**SITE DATA**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Type of Primary Access: | | | | | | | | | | | | enter text | | | | | | | | | | |
| Zoning: | | | | enter text | | | | | | | | | | | | | | | | | | |
| Highest and Best Use: | | | | | | | | | | | enter text | | | | | | | | | | | |
| Present Use: | | | | | | enter text | | | | | | | | | | | | | | | | |
| Shape of Site: | | | | | | | enter text | | | | | | | | | | | | | | | |
| Frontage (Type, Name, Amount): | | | | | | | | | | | | | | enter text | | | | | | | | |
| Water Source: | | | | | | | enter text | | | | | | | | | | | | | | | |
| If Well, Depth: | | | | | | | | | enter text | | | | | | | |  | GPM: | | enter text | |
| Irrigation (Type, Source): | | | | | | | | | | | | enter text | | | | | | | | | |
| Drainage: | | | | | enter text | | | | | | | | | | | | | | | | | |
| Topography: | | | | | | enter text | | | | | | | | | | | | | | | | |
| View: | | | enter text | | | | | | | | | | | | | | | | | | | |
| Soil Types: | | | | | enter text | | | | | | | | | | | | | | | | | |
| Cover: | | enter text | | | | | | | | | | | | | | | | | | | | |
| Production (Crop, Amount, Source): | | | | | | | | | | | | | | | | enter text | | | | | |
| Carrying Capacity (Amount, Source): | | | | | | | | | | | | | | | | enter text | | | | | | |
| Utilities (Type, Source, To Property or Distance from Property): | | | | | | | | | | | | | | | | | | | | enter text | | |
| Existing Encumbrances or SIDS’s: | | | | | | | | | | | | | | | enter text | | | | | | | |
| Structural Improvements (Type, Age, Size, Additional Information): | | | | | | | | | | | | | | | | | | | | | | enter text |
| Site Improvements: | | | | | | | | enter text | | | | | | | | | | | | | | |
| Fencing: | | | | enter text | | | | | | | | | | | | | | | | | | |
| Additional Remarks: | | | | | | | | | enter text | | | | | | | | | | | | | |

**NEIGHBORHOOD DATA (Each item must be noted and discussed.)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Residential | Rural Tract | Suburban Tract | Commercial | Industrial |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Neighborhood is: | Developed | Growing | Static | Declining |

|  |  |  |
| --- | --- | --- |
| Shopping Area: | enter text | Distance: enter text |
| Grade School: | enter text | Distance: enter text |
| High School: | enter text | Distance: enter text |

|  |  |  |
| --- | --- | --- |
| Fire Protection: | enter text | |
| Traffic Count (state source): | | enter text |

|  |  |
| --- | --- |
| Additional Remarks: | enter text |