



MDT-ROW-972

11/20

# Montana Department of Transportation Order for Additional Work

Railroad

Utilities

Work Order No \_\_\_\_\_

UPN# \_\_\_\_\_

Project ID No \_\_\_\_\_ I.C.

Project ID No \_\_\_\_\_ C.N.

Project Designation \_\_\_\_\_

Company \_\_\_\_\_

Total This Work Order (State Share) = \_\_\_\_\_ Date \_\_\_\_\_

Reference is made to that Agreement dated \_\_\_\_\_ entered into between the Department of Transportation and the owner. A description of the work and the costs involved are outlined below.

Original Agreement		Previous Work Orders		New Totals	
State % _____	State _____	State % _____	State _____	State % _____	State _____
Utility % _____	Utility _____	Utility % _____	Utility _____	Utility % _____	Utility _____

Justification (attach a detailed description of stations, type of work, etc., including exhibits and any other information to justify this work order, in detail)

(1) Cost Overrun       (2) Change in Scope       (3) Outdated Agreement       (4) Other

Reason:

The facility's owners shall comply with the requirements of CFR TITLE 23 and amendments thereto as issued by the FHWA.

Prior Discussion \_\_\_\_\_ Utility Section \_\_\_\_\_ Date \_\_\_\_\_

APPROVED:

Utility Company _____	Title _____	Date _____
Utility Agent _____		Date _____
District Administrator _____		Date _____
Helena _____	Title _____	Date _____

### Use of Utility Work Orders

- (1) When the scope of work changes approximately 15%. This means if alignment, numbers of facilities (poles, footage of cable) change approximately 15%.
- (2) If the agreement estimate changes by approximately 15%.
- (3) To justify a 15% or more overrun at final billing (state share).
- (4) District approves UWO up to \$10,000; Helena approves UWO more than \$10,000. (A copy of the District-approved UWO must be submitted to the Utility Section).
- (5) District or utility company can fill in cost of work order and justification
- (6) Work Order should be approved prior to work proceeding. In emergency cases, the Utility can continue work by the District obtaining verbal approval from the Utility Section in Helena.