



Montana Department of Transportation

Outdoor Advertising  
Site Clearing Application

Right-of-Way – OAC  
2701 Prospect Ave  
PO Box 201001  
Helena, MT 59620-1001

THIS FORM MUST BE COMPLETED IN FULL

Sign Owner: \_\_\_\_\_ Phone # (406) \_\_\_\_\_  
Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_  
Zip Code \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

**CONTRACTOR INFORMATION:**

Contractor: \_\_\_\_\_ Phone # (406) \_\_\_\_\_  
Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_  
Zip Code \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

**LOCATION OF OUTDOOR ADVERTISING STRUCTURE:**

Permit # \_\_\_\_\_ Highway # \_\_\_\_\_ Nearest Milepost \_\_\_\_\_ County \_\_\_\_\_  
Side of Highway: \_\_\_\_\_ Distance & Direction to Nearest Sigh: \_\_\_\_\_

**TYPE OF VEGETATION REMOVAL:** (Sign must be 2 years old)  Trim Brush  Trim Trees

**ATTACH THE FOLLOWING INFORMATION:**

- 1. Proof of service of notification to adjacent property owners
- 2. Proof of liability insurance
- 3. Type of herbicides to be used, if any (must be approved by the District)
- 4. Site drawing showing vegetation to be affected
- 5. Proof of \$1,000 performance bond or \$1,000 deposit
- 6. Encroachment permit approved by the District Maintenance Chief

\_\_\_\_\_  
Signature of Sign Owner                      Date                      Signature of Contractor                      Date

<b>FOR OFFICE USE ONLY: DISTRICT CERTIFICATION</b>	
Encroachment Permit Attached: _____	Permit #: _____ Date: _____
<i>(Approved/Denied)</i>	
Signature: _____	Title: _____
<i>(Signature of District Authority)</i>	

<b>FOR OFFICE USE ONLY: OAC CERTIFICATION</b>	
Application: _____	Date: _____
<i>(Approved/Denied)</i>	
Signature: _____	
<i>(Coordinator, Outdoor Advertising Control)</i>	