



Appendix D

BLUE SHEET SAMPLE MEMOS

MONTANA RIGHT-OF-WAY
DESIGN MANUAL

Space holder page for double-sided printing

Revised: 8/5/16

Appendix D
BLUE SHEET SAMPLE MEMOS

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Placeholder page for double-sided printing.

Revised: 8/5/16

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Revised 8/5/16

**Montana Department of Transportation
Helena, Montana 59620-1001**

Memorandum

To: Jerilee Weibel, Great Falls R/W Acquisition Supervisor

From: David M. Hoerning, P.L.S., R/W Design Manager

Date: November 6, 2009

Subject: Project No.: 4323-066-000
R/W ID.: NH 60-2(66)91
Designation: 10th Ave S – 26th to 38th – GTF

These revisions are approved by the State on 3-3-04.

Revised sheets 2, 3, and 6 of 9 sheets.

Parcels Affected:

- 20
- 51 (Deleted)

Remarks: This blue sheet is to delete parcel 51 revising area to be included with adjacent parcels ownership as per new deed recorded.

- **Sheet 2 -**
Parcel 20
 - Revised the name **from** Robert W. Zadick & Richard N. Zadick **to** Robert W. Zadick & Richard N. Zadick aka Robert Zadick and Richard Zadick
 - Added 108,793 SF to the Total Area
 - Added 22 SF to the Gross R/W and Net Areas
- **Sheet 3 -**
Parcel 51 (Deleted)
 - Deleted all ownership information and areas from parcel 51 and added DELETED
- **Sheet 6 -**
Parcel 20 and 51
 - Deleted ownership dots along property line between parcel 20 and 51 and added an ownership tie
 - Deleted parcel symbol number 51

Attachment(s)

cc:	District Administrator	Acquisition Section	County
	District Construction Engineer	Special Programs Section	Utilities Section
	District Utility Agent	Appraisal Review Section	Consultant Design Bureau
	Chief – R/W Bureau	Access Management Section	Traffic & Safety Bureau
	Financial and Administrative Section	Project File	Environmental

SAMPLE BLUE SHEET MEMO
(with Deleted Parcel)

Figure 1D

Revised: 8/5/16

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Revised 8/5/16

**Montana Department of Transportation
Helena, Montana 59620-1001**

Memorandum

To: Maureen Walsh, Missoula R/W Acquisition Supervisor
From: Shane C. Stack, P.E., Missoula Preconstruction Engineer
Date: November 6, 2009
Subject: Project No.: 1310-048-000
R/W ID.: NH 1-3 48)247
Designation: Cut Bank - West

These revisions are approved by the State on 3-24-04.

Revised sheets 4, 5, 21, & 22 of 25 sheets.

Parcels Affected:

35
35.1 (New)
39
73 (Deleted)

Remarks: Parcel 35 has been subdivided with a portion of it quitclaimed to new owners creating new Parcel 35.1. Parcel 39 has been deeded to the same owners of Parcel 73. Parcel 73 is therefore deleted and its areas combined into Parcel 39.

- **Sheet 4 -**

Parcel 35

- Revised Sheet No. **from 20-22 to 20, 21**

Parcel 35.1 (New)

- Added 35.1 to Parcel column
- Added John L. & Leiann Cross - Und. ½ Int.; Patricia Augare Compton - Und. ½ Int. to Name column
- Added 110 Main, Suite 7, Polson, MT 59860; HC 72, Box A, Browning, MT 59417 to Address column
- Added Owner Notification Only to Ownership column
- Added 21, 22 to Sheet No. column

Parcel 39

- Revised Name **from** John Edward Tweedy **to** John L. & Leiann Cross - Und ½ Int.; Patricia Augare Compton - Und. ½ Int.
- Revised Address **from** P.O. Box 893, Cut Bank, MT 59427 **to** 110 Main, Suite 7, Polson, MT 59860; HC 72, Box A, Browning, MT 59417
- Revised Total Area **from 11.70 AC to 73.54 AC**
- Revised Gross R/W Area **from 0.36 AC to 1.19 AC**
- Revised Net Area **from 0.36 AC to 1.19 AC**

SAMPLE BLUE SHEET MEMO
(with Deleted and New Parcel)

Figure 2D

Revised: 8/5/16

- Revised Remainder Right **from** 11.34 AC **to** 72.35 AC
- Added Const. Pmt. Area 0.10 AC
- Revised Sheet No. **from** 22 **to** 21, 22
- **Sheet 5 -**
Parcel 73 (Deleted)
 - Revised Name **from** John L. Cross and Leiann Cross - 1/2 Int.; Patricia Augare Compton - 1/2 Int. **to** Deleted
 - Deleted Total Area 61.84 AC, Gross Area 0.83 AC, Net Area 0.83 AC, Remainder Right 61.01 AC, Construction Permit Area 0.10 AC and Sheet No. 21-22
- **Sheet 21 -**
Parcel 35
 - Moved Parcel 35 symbol **from** the NE1/4SE1/4, Section 10 **to** the NW1/4SE1/4, Section 10
 Parcel 35.1
 - Added Parcel 35.1 symbol in the NE1/4SE1/4, Section 10
 Parcel 73 (Deleted)
 - Revised parcel symbol **from** 73 **to** 39
- **Sheet 22 -**
Parcel 35.1 (New)
 - Revised parcel symbol **from** 35 **to** 35.1
 Parcel 73 (Deleted)
 - Deleted parcel 73 symbol
 - Deleted the property dots separating parcel 39 and parcel 73
 - Added an ownership tie symbol between parcel 39 and parcel 73

Attachment(s)

cc: District Administrator	Acquisition Section	County
District Construction Engineer	Special Programs Section	Utilities Section
District Utility Agent	Appraisal Review Section	Highways Bureau
Chief – R/W Bureau	Access Management Section	Traffic & Safety Bureau
Financial and Administrative Section	Project File	Environmental

SAMPLE BLUE SHEET MEMO
 (with Deleted and New Parcel)

Figure 2D (continued)