

MONTANA WILDLIFE AND TRANSPORTATION

DATA AND INFORMATION WORKGROUP

9:00am – 1:00pm, Thursday, July 22, 2021

Meeting Notes

Purpose: Continue to work through the process of ranking and weighting data layers, determine next steps and overall timeline, prepare for August 5 steering committee meeting

Objectives:

- Review the 5 km analyses for all four criteria and a combined version and discuss next steps for the draft product.
- Fill in the leads on the tasks, timeline, and milestones document.
- Prepare for the August 5 steering committee meeting.
- Make plans for the next work group meeting on August 26.

Attendees:

- D&I Work Group: Andrew Jakes (MSWP), Liz Fairbanks (MSWP), Gabe Priebe (MDT), Paul Sturm (MDT), Brian Andersen (MDT), Adam Messer (FWP)
- Planning and Implementation Team (PIT Crew): Deb Wambach (MDT), Nick Clarke (MSWP)

Agenda:

1. Introduction
2. Fill in the leads on the tasks, timeline, and milestones document
Outcome: The group discussed the definitions of the tasks, revised some wording, adjusted the schedule, and identified leads for the tasks.
 - Deb will update the document and share with D&I members.
3. Analyses for all four criteria and a combined version
 - a. Adam and Brian had technical difficulties and were unable to complete the updates for each of the individual NAC and the roll-up of all four in time for this meeting
 - b. The group discussed the scale that would be most useful to end users and agreed to start with 5km (NAC 2-4) and 0.10-mile (NAC 1). A 1.0-mile highway segment was agreed to as a projection scale at this broadest, first tier level analysis
 - i. There is space in the product for data to be available at finer scales to drill down to next level analysis as desired, but that is not the intent of this product
 - ii. Need to consider how the product will be used, and clearly convey the intent and limitations of this version of the mapping tool when developing guidance for use
 - iii. Consider a “hard stop” at zoom in views based on levels
 - c. The group discussed the concept of the moving window analysis and clarified using diagrams and scale illustrations provided by Adam and Brian

Outcome: Agree on needed edits and identify next steps to prepare draft product for steering committee meeting on 8/5

 - Adam will send the spreadsheets back out for group review and suggested edits and set a hard deadline to have any changes back ahead of 8/5 SC meeting

- The group also wants to revisit the rankings to individual NAC 2-4 given the changes to definitions
 - Adam and Brian will update data sets for each NAC and generate a draft final product including individual NAC and a roll-up of all four NAC together
 - The group would like to review the draft product ahead of the 8/5 SC meeting
 - The group members can identify any concerns to share with the SC at the 8/5 meeting; any identified changes or revisions can be rolled into the next revision after the 8/5 SC meeting
4. Prepare for August 5 Steering Committee (SC) meeting
- a. Adam and Brian will present the draft product to the SC on 8/5
 - b. Provide an overview of changes made to the product since the 5/12 SC meeting
 - i. Andrew suggested sharing the revisions to the working titles/definitions, weights and ranking for various criteria made by the group since the 5/12 SC meeting
 - ii. Provide an overview of the Tasks and Timeline document
 - c. Identify questions to ask steering committee
 - The group members will provide any questions they would like to ask the SC to Adam and Brian through email and Teams ahead of the meeting
- Outcome: A plan for presenting to the steering committee

5. Next Meeting
- a. What does the group want to accomplish at the August 26 meeting?
 - Debrief what was heard at 8/5 SC meeting and determine next steps
 - Evaluate and provide feedback on the draft product – specifically the 5km scale for NAC 2-4 and the 1.0-mile highway segments for NAC 1 and roll-up.
 - Coordinate work for the September milestone tasks
 - b. What is the group’s homework between now and August 26?
 - Before 8/5: Group to provide feedback on the revised spreadsheets, NAC rankings, and draft product to Adam and Brian for discussion at 8/5 SC meeting
 - Before 8/5: Group to prepare and provide questions for and desired guidance from the SC for Adam and Brian to discuss at the 8/5 SC meeting
 - For 8/26 D&I meeting: Tasks leads begin working on the September milestone tasks

6. Close by 1:00pm