

MWTP SC
Agenda July 25th, 2023

1. Introductions and agenda (All 5 min)
 - a. Topics?
 - b. Approve notes 5/17 and 6/27
 - c. Assign Notetaker for today

2. Communication Documents (DW, 75 min)
 - a. FAQ Sheet – V2 *Final on Teams*
 - i. DW combined all webinar Q&A with the V1 FAQ into Final V2 FAQ
 - ii. DW/Bill to get uploaded to website (replace V1)

 - b. Communication Plan - June Draft
 - i. *June 2023 Draft Word version on Teams*
 - (1) TM edited some of the tasks within the Communication Plan on Teams to coincide with the attached schedule. And Kylie added a few lines as well.
 - (2) Review and edit/update milestones through November 2023 (next application cycle)
 - (3) Determine what communications, if any, you want to send to Contacts between now and November application cycle
 - (4) Plan to update after start of each current application cycle
 - (5) Next steps?

 - c. May application cycle communications
 - i. *Revised draft email to Contact list on Teams*
 - ii. SC to discuss and agree on process for good projects not accepted during current app cycle
 - (1) Review and edit
 - (2) FWP to send out to Contact list via email

3. Review latest schedule of deliverables (Tom, 20 min)
 - a. *Revised by TM on Teams*
 - i. May 2023 – November 2023
 - ii. November 2023 – May 2024

4. Updates needed ahead of November 2023 cycle (All, 10)
 - a. Application and guidance documents
 - b. Website content

5. Explain value of STIP comments – better avenues to pursue to influence projects (DK 10)

6. Next Meetings:
8/29 – 1-3pm
9/15 – 9-11am working meeting