



DBE Program Update

September 2021

Disadvantaged Business Enterprise (DBE) Program

- Ensure non-discrimination in the award of contracts
- Create a level-playing field so DBEs can compete fairly
- Develop DBE firms so they can compete successfully
- Promote the use of DBEs on contracts

DBE Program Requirements

- Who is required to have a DBE Program?
- Establish a goal
 - 2021-2023 DBE Goal (0.7%)
https://www.mdt.mt.gov/other/webdata/external/civilrights/dbe/FTA_DBE_Goal.pdf
- Race Neutral Initiatives
- Reporting DBE Participation
- Shortfall analysis

DBE Reporting

- Per FTA Review – need to know ALL vendors and payments
- Can submit accounting report or spreadsheet
 - Future reporting in BlackCat software
- Federal Fiscal Year End report to FTA due December 1
 - Mid Year Report
 - 0% on awards (new annual contracts signed after report)
 - 0.53% on active contracts

New Facility?

- **DBE Contract Language**

- **Goal, encourage use of DBEs**

Through September 30, 2023, the Montana Department of Transportation's agency-wide Federal Transit Administration approved DBE race-neutral goal is 0.7 percent. While no project-specific goal applies to this Contract, Contractor is encouraged to make a good faith effort to contribute to the meeting of the goal. Montana's DBE directory may be found at the following website: <https://app.mdt.mt.gov/dbe/dbe/search>.

The Montana Department of Transportation has a quick and easy way for you to request quotes from DBE-certified companies. The information goes to the DBE companies that same day. The on-line form is located at the following website:

<https://app.mdt.mt.gov/dbeqt/>

- **DBE language (included in Non-Discrimination Notice)**

<https://www.mdt.mt.gov/business/contracting/civil/eo.shtml>

- **Subcontractor Information**

Contract Name:	
Prime Contractor:	
Award Date:	
Award Amount:	
Total Payment Amount to Prime:	

Subcontractor Name	Subcontract Award Amount	Total Payment Amount to Subcontractor

- **Payment Reporting**

Contractor must pay all subcontractors and suppliers within **7 days** from receipt of payment from Purchaser and submit monthly payment information on the Transit DBE Report for Facilities for all subcontractors, suppliers, and/or vendors to Purchaser (chart above).

- **DBE Monitoring**

Coordinate with our office if there is a DBE contractor onsite.



Website: <https://mdt.mt.gov/business/contracting/civil/dbe.shtml>

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