



Community Transportation Enhancement Program

Project Application

October 2011

For MDT Use Only
Do Not Write In This Box

- Eligible: Yes No
- Adequate Scope: Yes No
- Location/Map: Yes No
- Funding: Yes No
- Public Involvement: Yes No
- Signed: Yes No

_____ CTEP Staff Approval

_____ Date

1. Local Entity Sponsor

Sponsor #1: _____
 Address: _____
 City: _____
 Zip Code: _____
 Telephone: _____

Sponsor #2: _____
 Address: _____
 City: _____
 Zip Code: _____
 Telephone: _____

2. Project Contact

Local CTEP Administrator

Name: _____
 Title: _____
 Address: _____
 City: _____
 Zip Code: _____
 Telephone: _____
 Fax: _____
 Email: _____
 Signature: _____

Project Manager

Name: _____
 Title: _____
 Address: _____
 City: _____
 Zip Code: _____
 Telephone: _____
 Fax: _____
 Email: _____

3. CTEP Project Category

- Facilities for pedestrians and bicycles
- Landscaping and other scenic beautification
- Historic preservation
- Acquisition of scenic easements and historic or scenic byways
- Scenic or historic highway programs
- Rehabilitation of historic transportation buildings, structure or facilities
- Establishment of transportation museums
- Archeological planning research
- Mitigation of water pollution from highway runoff or reduce vehicle-caused wildlife mortality
- Preservation of abandoned railway corridors
- Control and removal of outdoor advertising
- Provisions of safety and educational activities for pedestrians and bicyclists

4. Project Relationship to Surface Transportation

5. Public Involvement Description

6. Project Description

7. Americans With Disabilities Act (ADA) Compliance

- No. ADA features are not included in project.
- Yes. ADA features are included in project, including (check those that apply):
 - Sidewalks or multi-use paths with ramps and truncated domes.
 - Access ramps to public building, including handrails and landing areas.
 - ADA-compliant door opening and closing devices.
 - ADA-compliant facilities within buildings (e.g., rest rooms) when eligible for CTEP funding (visitor centers, transportation museums, etc.).
 - Other. Specify: _____

8. Right-of-Way Requirements

- Yes. List property name(s) and current owner(s), if known: _____
- No. Skip to Item #12
- Unknown

9. Right-of-Way Acquisition

- | | |
|--|---|
| <input type="checkbox"/> Not applicable to this project | <input type="checkbox"/> Donated to Local Entity by private entity |
| <input type="checkbox"/> Purchased with private funds and placed in public ownership | <input type="checkbox"/> Donated to Local Entity by another governmental agency |
| <input type="checkbox"/> Purchased with Local Entity funds and placed in public ownership | <input type="checkbox"/> Unknown at this time |
| <input type="checkbox"/> Purchased with CTEP funds and Local Entity match and placed in public ownership | <input type="checkbox"/> Other – specify: _____ |

10. Right-of-Way Funding

- Not applicable to this project
- Local Entity with CTEP funds – specify: _____
- Local Entity with local funds
- MDT – See instructions
- Unknown at this time

11. Right-of-Way Value

- Not applicable to this project.
- Toward meeting the Federal matching requirements.

- Only to reduce the overall cost of the project. No CTEP funds will be used for rights-of-way or easement acquisitions.

12. Project Location Map

Attach a copy of a map indicating the project's location within the City or County.

13. Incorporation into other MDT Projects

- No
- Yes, but only if the project will be constructed within a certain time period – specify: _____
- Yes

14. Project Responsibilities

Project Phase	MDT ⁽¹⁾	Local Entity Personnel	Contractor	Consultant ⁽²⁾	Private Party (Donated)	N/A
Preliminary Engineering	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Right-of-Way or Easement Acquisition	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Contract Letting ⁽³⁾	<input type="checkbox"/>	<input type="checkbox"/>				<input type="checkbox"/>
Construction ⁽⁴⁾		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
Construction Engineering	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

See the Instructions for footnote descriptions.

15. Funding Splits

Project Phase	N/A	CTEP Funds and Local Match	Other Funds (Specify)	Donated Services (Specify)	Right-of-Way or Easement (Specify)
Preliminary Engineering	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> _____
Right-of-Way or Easement Acquisition (labor and administrative costs only)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> _____
Right-of-Way or Easement Acquisition (property or easement value)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> _____
Construction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> _____
Construction Engineering	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> _____

16. Project Cost Estimate

Project Phases	Total Project Cost	CTEP Funds 86.58%	Local Funds 13.42%	Other Funds
Preliminary Engineering (PE)	\$ _____	\$ _____	\$ _____	\$ _____
Utility Relocations (IC)	\$ _____	\$ _____	\$ _____	\$ _____
Right-of-Way (ROW)	\$ _____	\$ _____	\$ _____	\$ _____
Construction (CN)	\$ _____	\$ _____	\$ _____	\$ _____
Construction Engineering (CE)	\$ _____	\$ _____	\$ _____	\$ _____
Other (OT)	\$ _____	\$ _____	\$ _____	\$ _____
Total	\$ _____	\$ _____	\$ _____	\$ _____

17. Participation Splits (CTEP Funds Only)

Local Entity Name	Local Entity #1 (Project Lead): _____	Local Entity #2 : _____
Total	\$ _____	\$ _____

18. Project Maintenance

- City – specify: _____
- County – specify: _____
- Tribal – specify: _____

19. Estimated Project Schedule

Design Start Date: _____ Completion Date: _____
 Land Acquisition Start Date: _____ Completion Date: _____
 Construction Start Date: _____ Completion Date: _____

Has any part of this project been started? Yes No

If yes, indicate the started project phases.

- Preliminary Engineering Construction
- Right-of-Way Construction Engineering
- Contract Letting Other

20. Will the Local Entity receive a total of \$500,000 or more annually from the federal government?

- No
- Yes

21. Dun and Bradstreet Data Universal Numbering System (DUNS) number : _____

22. Signatures

Dated this ____ day of ____, ____.

Signature: _____

City/County/Tribal Government:

Name and Title:

Signature: _____

City/County/Tribal Government:

Name and Title:

Signature: _____

City/County/Tribal Government:

Name and Title:

Signature: _____

City/County/Tribal Government:

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