

Way to Go!

▶ **INTERSTATE ENGINEERING, INC.**
SIDNEY, MT

For the letting of the Richey Wastewater Improvement Project, listed the Online Form to Request Quotes from DBE Companies in bid documents. There was no DBE goal on this project.

Thank you Jeff Hintz with Interstate!!

▶ **FRONTIER WEST — 2.81%**
N of Arlee - Vic White Coyote Rd MT

▶ **PRINCE, INC. — 5.98%**
Alzada - North (Phase II)

These companies achieved DBE participation on their MDT highway construction projects with 0% project specific DBE goals on the last bid letting!

Upcoming Dates

- ✓ Workshop for NEW Highway Contractors — October 26, 27, and 28 in Polson
- ✓ Next Bid Letting — November 4, 2004 in Helena — MDT Auditorium
- ✓ DBE Conference November 4 & 5, 2004 in Helena — MDT Auditorium
- ✓ FAR Audit Workshop — November 9, 2004 in Billings — Montana Business Incubator

DBE Supportive Services is in the process of scheduling several workshops during the winter season. Check MDT's website or watch for flyers.



Lapke Construction receives "Extra Mile Award" see page 3 for details.

ANNOUNCEMENTS



No Report for DBE Companies

DBE Supportive Services has suspended the requirement of DBE Companies to provide a Quarterly Activity Report.

This is in light of the new requirement for DBE companies to provide quarterly payment information. An email or fax was sent to the DBE companies earlier explaining the new payment reporting procedure.

More information on page 5—**New Procedures for Reporting Payment Information to MDT.**



WANTED!

Prime Contractors and Prime Engineering Firms to participate in the upcoming Networking Session with DBE Companies on November 4, 2004.

DBE GOAL for FFY 2005 is 7.91%

Details are located on page 5 of this newsletter regarding this proposed DBE goal.



MONTANA DBE COMPANY MONTHLY UPDATE

No DBE Company updates to report.

As Read MDT September 30, 2004 Bid Letting

Project No.	Prime Contractor	Prime \$	DBE Participation \$ / %
NH 5-2(119)19 N of Arlee - Vic White Coyote Rd	Frontier-West, L.L.C.	\$7,425,190	\$208,729 2.81%
MT 323-1(22)60 Alzada - North (Phase II)	Prince, Inc.	\$2,877,140	\$172,123 5.98%
NH 1-1(69)32 Signal Upgrade - Libby	Scott Construction, Inc.	\$ 487,185	
STPX-STPS-BR-IM 56(50) Wagner Pit Wetlands	Bainter Construction	\$ 358,367	

IN THE "KNOW" ZONE !

Did you know that you can check the air, wind, precipitation, road surface, road subsurface conditions? Check out this website <http://www.mdt.state.mt.us/travinfo/weather/rwis.shtml>

When you click on a green triangle on the map, you see the SCAN Web info as shown below.

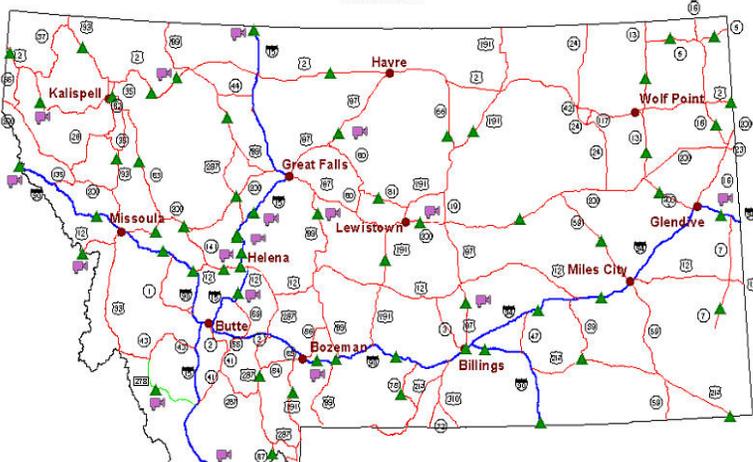
Click on the purple camera on the map to view actual photograph of pass conditions.

Road Weather Informational System

[View all RWIS data](#)

Click on any green triangle to view real time weather and pavement condition at that site or any camera to view a color image of the roadway.

Please note: At night, the camera image will appear black and the roadway will not be visible due to a lack of illumination.



SCAN Web ssi®
 Havre - Inverness US2 MP 337.6 (629.0)
 Site Status
 Data Time: 10/8/04 9:00:31 AM MDT

Air Data						Wind Data			
Temp	RH	Dew	WtBlb	Min	Max	SpdAvg	SpdGst	DirAvg	DirGst
43.3F	60%	30F	-	-	-	8 mph	9 mph	S	-

Precipitation				
Type	Intensity	Rate	Time Since	Accum
None	-	None	1327 mins	None

Surface Data											
Sensor	Status	Sfc	Sub	Frz	CF	Chem	Dpth	Ice	Cond	Salin	
West Sensor (0)	Dry	47.2F	-	-	-	-	-	-	-	-	History
East Sensor (1)	Dry	47.9F	-	-	-	-	-	-	-	-	History

Subsurface Data		
Sensor	Temp	Moisture
Subsurface Sensor (0)	54F	-
		History

DBE COMPANY SPOTLIGHT



Gordon Lapke and daughter Ashley

Lapke Construction, LLC

Gordon Lapke started his business over 5 years ago. The company is located in the small town of Simms, Montana (Gordon's home town) and eight employees currently work for the company. Lapke Construction provides curb/gutter and sidewalk services, along with demolition and dirt work.

The company has worked on projects all over Montana. Some of the projects have been for Montana Department of Transportation CTEP, Airports, Malmstrom Air Force Base, and City of Great Falls. Lapke targets commercial and government work but has also done some residential work. Here are some photographs of Lapke Construction on a recent MDT CTEP project in Helena, Montana.

Lapke Construction, LLC

PO Box 111

Simms, MT, 59477

Phone: 406-264-5513 Fax: 406-264-5524

Email: lapk@3rivers.net



National Small Business Week

In recognition of the small business community's contribution to the American economy and society, the President of the United States designates one week each year as National Small Business Week. In May 2005, the Small Business Administration will honor our nation's outstanding contributors. Award winners will be selected at the state, regional and national levels.

Is there a small business or advocate in your community, who should receive this award?

Here is your opportunity to help the Small Business Administration recognize outstanding leaders in your small business community.

Nominations are for small business person, small business exporter, entrepreneurial success, family-owned small business, main street business, woman-owned business, minority small business advocate, women in business advocate, veteran small business advocate, home-based business advocate, financial services advocate, small business journalist advocate.

Nominations for 2005 are due **December 3, 2004**. Please contact DBE Supportive Services office for forms.

(800) 883-8511 or earterburn@state.mt.us

WELL DONE ! LAPKE CONSTRUCTION

Lapke Construction receives the "Extra Mile Award" for the outstanding job they have done installing the sidewalk and curb ramps on the CTEP project on 11th Avenue in Helena. Upon inspection of these ramps, not only did Lapke meet the requirements, they also went beyond the requirements and installed them flatter than required. I would like to thank the workers of Lapke Construction for the excellent work they have done and hope to see them doing more MDT projects in the future.



Alice Flesch, MDT ADA Coordinator

Montana Business Tax Guide for Contractors Gross Receipts Tax

Montana Department of Revenue has posted the Montana Business Tax Guide for Public Contractors Gross Receipts Tax including Application for Refund of Contractors Gross Receipts Tax form. It is at <http://www.discoveringmontana.com/revenue/formsandresources/forms/CGRguide.pdf>

This tax applies to public contracts equal to or exceeding \$5,000 and any subcontracts attached thereto.

First way to receive refund is a dollar for dollar reimbursement on specific types of personal property taxes paid and reported as earned in the same calendar period. This would include personal property taxes paid at the county level for tools, equipment, office fixtures, etc. It also includes portions of vehicle registration costs for vehicles that are used 100% in the construction business. You can apply for personal property tax refunds up to 5 years previous.

The second is to use the monies withheld as a credit against an income tax liability, such as corporation license tax (C-Corporations) or individual income tax liability (S-Corporations, LLC, Partnerships, and Sole Proprietorship).

DBE Directory Page Survey

If you answer NO or DON'T KNOW to any of the following questions, now is a good time to review this information!

1. Have you checked your company listing on the DBE Directory lately?
2. Is your contact information correct?
3. What about the work type categories listed for your company?

You can check your directory page at:

<http://www.mdt.state.mt.us/scripts/cntrct/contract.pl?rptname=DBE+Directory>

If any corrections are needed, please contact Rebecca or Elaine by email, fax or phone.

In addition, now is also a good time to check **all** your company listings.

1. Do you have the current email address and fax number on your business cards or other marketing materials?
2. Have you called your business phone lately to check out your message to your customers?
3. Is your fax still operational?
4. Is it easy and friendly to contact your business?

Try to visualize what your customers experience when contacting your business. You want to make a good first impression – it may be the only chance you have.

Upcoming Networking Opportunities

All Prime Contractors and DBE Construction Companies are invited to attend a networking session on November 4, 2004 at MDT Auditorium immediately following the bid letting, approximately 10:30am. This is an opportunity for prime contractors and DBE subcontractors to meet each other. Call Rebecca Johnson at 800-883-5811 to RSVP by October 25, 2004.

All Prime Engineering Firms and DBE Consulting Companies are invited to attend a networking session on November 4, 2004 at Red Lion Colonial Hotel at 5:30pm. This is an opportunity for prime engineering firms and DBE subconsultants to meet each other. Call Rebecca at 800-883-5811 to RSVP by October 25, 2004.

Your participation is great appreciated!

If you haven't registered for the following Workshops it's not too late!

► **New Highway Contractor Workshop—Polson October 26, 27 & 28** - To register, call Lissa Peel at 406-675-2700 ext/ 1044. KwaTaqNuk Resort, No Cost, 9:00am to 4:00pm Basic Requirements of contractors to work on MDT highway projects, bidding and estimating, bonding and insurance, basic business, networking session with prime contractors, environmental laws. October 28, 2004 Hands-on session to assist businesses with forms and registrations, etc.

► **Conference for DBE Companies — Helena November 4 & 5** - To register, call Elaine or Rebecca at 800-883-5811 Networking opportunities, meetings with MDT Construction and Consultant Design, Training on networking skills, negotiation, marketing, and cash flow, entrepreneur speaker, brainstorming session, and tour of MDT.

► **Far Audit—Billings - November 9**
To register, call Elaine or Rebecca at 800-883-5811 Learn the ins and outs of contracting in accordance with the Federal Acquisition Regulations Subpart 31.2 including the basic accounting requirements necessary for contracting or subcontracting on a cost plus fee basis. Government Cost Basis Contracting under FAR 31.2 Professional Services Firms, Presenter is Don Strizki, CPA, CFE.

For more information go to our website
www.mdt.state.mt.us/civilrights

DBE Companies

New Procedures for Reporting Payment Information to MDT



Leslie Wootan, DBE Program Manager, is requesting payment information from all DBE Companies on all Montana Department of Transportation projects (construction, maintenance, CTEP, planning, consultant design work, etc.) to report actual DBE participation to the federal government.

Please report payment information for all payments you receive from MDT, prime contractor or engineering firm as well as payments you make to all subcontractors or subconsultants working for you on MDT projects.

Necessary payment information consists of payment date, dollar amount, project #, project location, type of work performed, and name of payer and payee. You may submit a copy of payment check and estimate report if all necessary payment information is contained in these documents.

You need to report this information on a **monthly** basis via email, fax or mail to Leslie Wootan.

Fax number: 406-444-7685

Email: lwootan@state.mt.us

Phone: 406-444-6337

In light of this new requirement, DBE companies are no longer required to complete a quarterly activity report for the DBE Supportive Services office.



SBA REGULATORY FAIR HEARING WORKSHOP
June 23, 2004

Quote of the Month

History, although sometimes made up of the few acts of the great, is more often shaped by the many acts of the small.

~ Mark Twain

MONTANA DEPARTMENT OF TRANSPORTATION



DISADVANTAGED BUSINESS ENTERPRISE PARTICIPATION GOAL PUBLIC NOTICE

Notice is hereby given that the Montana Department of Transportation has submitted to the Montana Division of the Federal Highway Administration (FHWA) for a Disadvantaged Business Enterprise Program Goal of 7.91% (seven point nine one percent) for Fiscal Year 2005. MDT expects to meet the DBE goal by achieving 5.93% (75%) via race neutral means and 1.98% (25%) via race conscious means. This application is being filed in compliance with provisions of the Transportation Equity Act for the 21st Century, and regulations published in the Code of Federal Regulations, Section 49, Part 26. Documents in support of this application are available for public examination at the Montana Department of Transportation Headquarters Building, 2701 Prospect Avenue, Helena, MT 59620, during regular business hours in the office of the Civil Rights Bureau until October 20, 2004. Comments may be sent to the Civil Rights Bureau, Montana Department of Transportation, 2701 Prospect Avenue, P.O. Box 201001, Helena, MT 59620-1001.

Comments or inquiries may be sent to the Civil Rights Bureau, Montana Department of Transportation, P.O. Box 201001, Helena, MT 59620-1001.

Email: lwootan@state.mt.us

DBE Company Reminder

Be sure to send in your **Annual Eligibility Update** paperwork to Leslie Wootan by the due date. Call Leslie at 406-444-6337 with any questions.

Call **NOW** to take advantage of Workshops designed to meet your business needs! **800-883-5811**

DON'T MISS the opportunity to gain valuable information, as well as, networking with others in your industry!



Keep checking our **DBE Supportive Services Website** for upcoming workshops.

http://www.mdt.state.mt.us/civilrights/business_train.shtml

MDT HIGHWAY CONSTRUCTION PROJECTS

Invitation for Bids, Letting of November 4, 2004

Sealed bids on the following projects will be received by the Montana Department of Transportation-Highways Division, Contract Plans Bureau, Room 101, 2701 Prospect, Helena, Montana until 9:00 a.m. on November 4, 2004, the bids being publicly opened and read thereafter at 10:00 a.m. in the Department's auditorium.

Bid proposals, plans, cross-sections, dirt runs & erosion control plans if available, and full instructions to bidders are on file for examination and may be obtained from the Contract Plans Bureau. These documents may be requested by FAX (406)444-7236, (see enclosed order form) by mail or by calling (406)444-6216, 6212, 6215 or TTY 444-7696 All bid documents are available for downloading and/or printing at no charge at the following web site:

<http://www.mdt.state.mt.us/contract/> under the "Letting Info" dropdown and "Bid Packages" link. Additional bid letting information is also available on this web site.

1. **Grant – West & 15 km West of Grant – SW - Federal Aid Project No. STPS 324-1(4)13 & SFCS 324-1(2)21 - STPS 324-1(4)13** — Grading, gravel, plant mix surfacing, seal and cover on 14 kilometers of the Grant-West project on Montana Secondary Route 324 in Beaverhead County. The Disadvantaged Business Enterprises' contract goal is 3.0%.
2. **Brooks/South/Russell Intersect & Brooks Street – Missoula - Federal Aid Project No. CM-STPU 0002(693) & STPP 7-2(39)91 - CM-STPU 0002(693)** — Grading, gravel, plant mix overlay, seal and cover, curb and gutter, drainage, lighting, traffic signals and landscaping on the Brooks /South /Russell Intersect project in Missoula County. The Disadvantaged Business Enterprises' contract goal is 0.0%.
3. **Safety Improvement – West of Bozeman - Federal Aid Project No. STPHS 205-1(26)26** — Auxiliary lanes and flashers for Safety Improvement West of Bozeman in Gallatin County. The Disadvantaged Business Enterprises' contract goal is 0.0%.
4. **Rosebud Cr. – 3 km West of Rosebud - Federal Aid Project No. BR 446-1(3)0** — 34-meter concrete prestressed girder structure, grading, gravel surfacing, plant mix bituminous surfacing, seal and cover on the Rosebud Cr. – 3 km West of Rosebud project in Rosebud County. The Disadvantaged Business Enterprises' contract goal is 0.0%.
5. **Culverts – Mosby East - Federal Aid Project No. NH 57-5(30)159** — Culvert replacement at five locations on the Culverts – Mosby East project in Garfield County. The Disadvantaged Business Enterprises' contract goal is 0.0%.
6. **Lincoln Ave. – Central to 6th St. SW – Sidney & Main – 4th to 9th Ave. SE – Sidney Federal Aid Project Nos. STPU 1405(3) & STPU 1406(2)** — Main – 4th to 9th Ave. SE – Sidney & Lincoln Ave. Central to 6th St. SW – Sidney. The Disadvantaged Business Enterprises' contract goal is 0.0%.
7. **1st Avenue – Main to 12th – Laurel & Maryland Lane – Washington to 8th – Laurel Federal Aid Project Nos. CM 6901(3) & CM 6906(3) CM 6901(3)** — Cold milling, plant mix surfacing overlay, seal and cover, ADA sidewalks and pavement markings on the 1st Avenue - Main to 12th - Laurel project in Yellowstone County. The Disadvantaged Business Enterprises' contract goal is 0.0%.
8. **Chinook to K St. – Livingston & Geysler – Park to F St. – Livingston Federal Aid Project Nos. CM 7406(5) & CM 7410(2)** — Overlay, seal & cover within the city limits of Livingston in Park County. The Disadvantaged Business Enterprises' contract goal is 0.0%.
9. **4th – Hickory to RR Xing – Anaconda - Federal Aid Project No. CM 0204(4)** — Cold milling, plant mix surfacing overlay, seal and cover, sidewalk, curb and gutter on 1.545 kilometers of the 4th – Hickory to RR Xing – Anaconda project in Deer Lodge County. The Disadvantaged Business Enterprises' contract goal is 0.0%.
10. **5th & Park – Livingston - Federal Aid Project No. CM-STPU 7403(6)** — Electrical work (traffic signal upgrade), sidewalk, curb and striping at one location in Livingston on the 5th & Park – Livingston project in Park County. The Disadvantaged Business Enterprises' contract goal is 0.0%.
11. **Coulee – 3 km SW of Conrad - Federal Aid Project No. BR 9037(21)** — This project consists of removing a bridge over a coulee and replacing it with a culvert as well as grading, aggregate surfacing of the approaches, fencing, seeding and signing on the Coulee – 3 km SW of Conrad project on an off-system road in Pondera County. The Disadvantaged Business Enterprises' contract goal is 0.0%.
12. **Signal – Benton & Lyndale – Helena - Federal Aid Project No. NH 8-2(64)43** — Signal upgrade and signing on the Signal – Benton & Lyndale – Helena project in Lewis & Clark County. The Disadvantaged Business Enterprises' contract goal is 0.0%.

More MT Contracting Opportunities

We try our best to notify you of other bid opportunities but please be aware that we may not be able to always give this information in a timely manner; therefore, listed below is the Website address of these opportunities where you can look for this information at any time on your own. Please note that information on these websites changes daily. You might want to make these sites a 'favorite' on you Internet page.

The City Of Billings, Department Of Parks, Recreation & Public Lands, is seeking a qualified landscape architectural and landscape planning firm to provide park planning, landscape planning, and engineering design services to develop a Master Plan for Pow Wow Park, in Billings Montana. **Proposals must be submitted no later than 5:00 P.M., Friday, October 22, 2004.**

The City Of Billings, Department Of Parks, Recreation & Public Lands, is seeking a qualified landscape architectural and landscape planning firm to provide park planning, landscape planning, and engineering design services to develop an amended Master Plan for Stewart Park, in Billings Montana. **Proposals must be submitted no later than 5:00 P.M., Friday, October 22, 2004.**

The City of Billings Public Works Department is requesting proposals from qualified professional engineering firms to assist with a master plan update for the city's water and wastewater systems. Proposals will be received no later than 5:00 P.M. MST, on October 22nd, 2004. <http://ci.billings.mt.us/Online/rfp.php>

Complete Interior & Exterior Renovation & Modernization of Building #20, IFB-244-05-0004-BAC Advertisement Date: October 25, 2004, Bid Date: November 30, 2004, Indian Health Service, Billings, MT Crow Service, Crow Agency, Bryce Claymore, 406-247-7352, bclaymore@mail.ish.gov <http://www2.eps.gov/spg/HHS/IHS/IHS-BILLINGS/IFB%2D244%2D05%2D0004%2DBAC/listing.html>

Jordan Well, EQS040001, Presolicitation Notice, November 8, 2004, BLM Montana, Construct one well in Garfield County, MT. Charlene Gunther 406-896-5195 charlene_gunther@mt.blm.gov <http://www2.eps.gov/spg/DOI/BLM/MT/ESQ040001/listing.html>



MCA DBE Liaison Committee Meeting Highlights



MCA DBE Liaison Committee Update

Highlights of committee work:

- ▶ Updated contractor system page to include Request For DBE quotes on this page as well as on the Bid Package page to make the form more accessible to prime contractor estimators.
- ▶ Working to provide orientation training to contractors in January.
- ▶ Working to update letter to contractors stating actual DBE participation on projects.
- ▶ At the last meeting (September), the committee gathered information from insurance specialists to address the concerns of DBE companies/subcontractors.

Next meeting is scheduled for October 29th, 10:30am via polycom

Agenda Items are:

- ▶ Discuss Insurance Issues - where do we go with the information that we learned at the insurance meeting
- ▶ Networking Opportunities announcement
- ▶ Schedule Roundtable Meetings to discuss DBE issues
- ▶ Survey to Prime Contractors
- ▶ Checklist for Contractors

If you have any issues that you would like this committee to address, please contact Rebecca Johnson at 800-883-5811. Past committee meeting minutes can be viewed at <http://www.mdt.state.mt.us/civilrights/mcadbe.shtml>

MDT CIVIL RIGHTS BUREAU

Vicky Koch, Civil Rights Bureau Chief
vkoch@state.mt.us (406) 444-6335

Leslie Wootan, Acting DBE Program Manager
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Rebecca L. Johnson, DBE Supportive Services Manager
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2701 Prospect Avenue/PO Box 201001, Helena, MT 59620-1001, (406) 444-6331, Fax (406) 444-7685 TTY (800) 335-7592
www.mdt.state.mt.us/civilrights/ and click on
Civil Rights Bureau

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