

Project Status Report

Project Name	2063-099 CADD Implementation Project	Project Summary - The Implementation Project continues wrapping up Phase 2.0 – Workflow Validation, as scheduled. Team continues in Phase 3.0. All project tasks and activities are being actively managed and completed per the project plan and revised timeline.
Project Managers	Kathy James, Patrick Lane, Matt Vega (U.S.CAD)	
Status Date	6-Sep-2022	

Project Key Parameters		Comments
Schedule	On-Track / Delayed / Off-track	The project is meeting its intended schedule
Resources	On-Track / Delayed / Off-track	All required resources are available
Scope	On-Track / Delayed / Off-track	Project is within defined scope of services

Project Schedule

6/1/22	7/1/22	8/1/22	9/1/22
Phase 3.0 – Configuration & Deployment 5/16/22 – 9/30/2022 Production Project (FIT/GAP All Areas)			
<u>TASK- New Workflow Development</u> 12/6/21-8/1/22		<u>TASK- Develop UAT Plan and Scripts</u> 8/1/21 – 8/31/2022	<u>DELIVERABLE – Workflow ROADMAP</u> 9/23/2022
<u>TASK- Migration Planning and Preparation</u> 5/8/22-8/29/22			
		<u>DELIVERABLE – Technical Support Plan</u> 8/12/2022	<u>DELIVERABLE – Migration Plan</u> 8/29/2022
			<u>TASK- Begin Migration</u> 9/6/22
<u>TASK- Workflow Roadmap</u> 6/27/21 – 8/11/2022			<u>DELIVERABLE – Proof of Concept Plan Set</u> 8/31/2022
		<u>DELIVERABLE – UAT Plan</u> 8/31/2022	<u>TASK- User Acceptance Testing</u> 9/1/22 – 9/30/2022
<u>TASK- ADSK Enterprise Deployment</u> 5/16/21 – 9/30/2022			
<u>TASK – User Training</u> 5/20/2022 – 2/28/23			
<u>TASK- StateKit Testing and Development</u> 8/2/21 – 7/22/22			

Project Risks and Issues (Top 3)

Risk	Risk / Issue Description	Status	Current/Planned Activities
Risk 1	Staff feelings of fear, change, concern; Staff resistance to standardized workflows	Open	Q & A Sessions; Communications; Early Adopters; Executive Management commitment to provide resources and support to staff. Develop a training and mentoring plan
Risk 2	StateKit (workspace) not fully mature when needed	Open	Enlisting many resources to assist in development (ESS-CADD, Autodesk, US CAD, EnvisionCAD)
Risk 3	Security issue with BIM 360 and Desktop Connector. Permissions to Data Shortcuts could delay timeline and/or create security concerns.	RESOLVED Closed	Autodesk is working on a fix. Assessing BIM 360 folder and group access, security, and permissions.

Accomplishments / Milestones

MDT Staff Training Courses continued throughout the month. The team continued mentoring sessions with the Early Adopter Team in all functional areas. The Early Adopter Team continued with workflow documentation for the Production Project Fit/Gap to further develop new workflows and deliver State Kit content for use. Assembled a team for BIM 360 Best Practices. Plotting the Production Project Plan Set for the Proof-of-Concept Milestone is nearing completion. First draft of the Technical Support Plan was delivered.

Budget

Total Budget: \$739,453	Payments: \$406,698	Balance: \$332,755
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