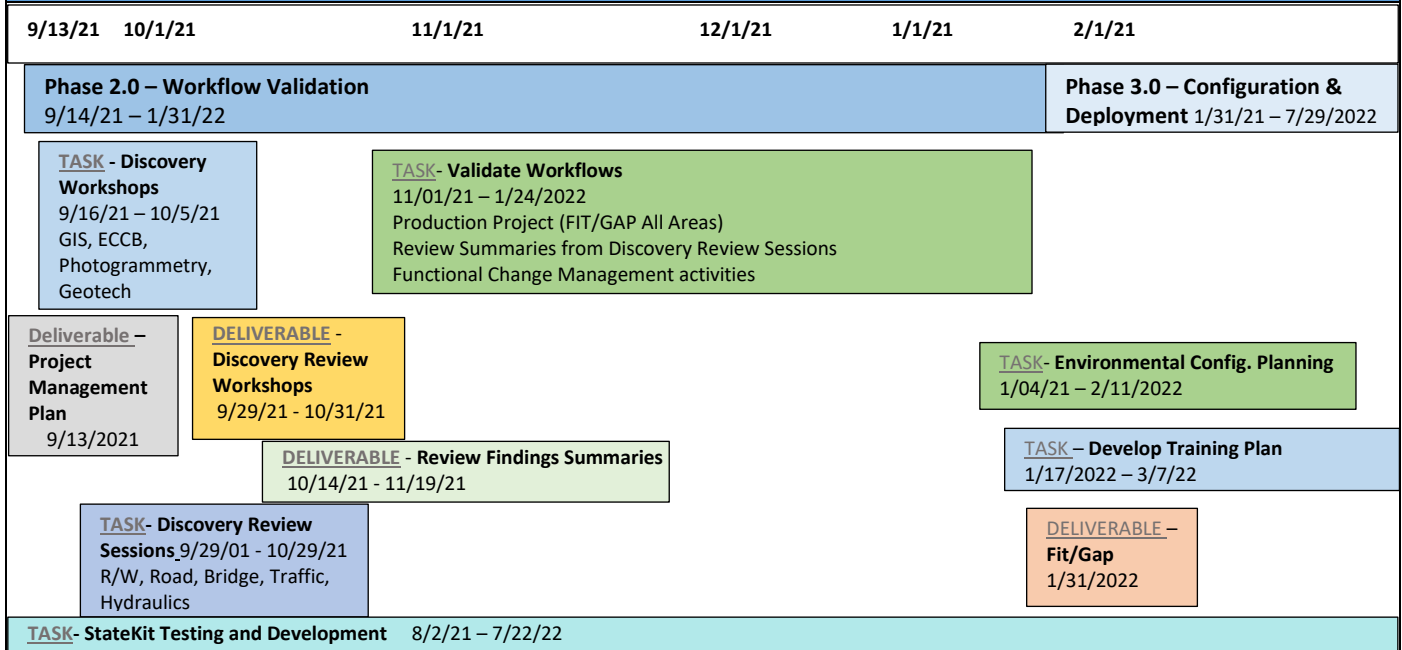


Project Status Report

Project Name	2063-099 CADD Implementation Project	Project Summary - The Implementation Project continues in Phase 2.0 – Workflow Validation, as scheduled. All project tasks and activities are being actively managed and completed per the project plan and timeline. No obstacles to report currently.
Project Managers	Kathy James, Patrick Lane, Matt Vega (U.S.CAD)	
Status Date	13-Dec-2021	

Project Key Parameters	Comments
Schedule	On-Track / Delayed / Off-track The project is meeting its intended schedule
Resources	On-Track / Delayed / Off-track All required resources are available
Scope	On-Track / Delayed / Off-track Project is within defined scope of services

Project Schedule



Project Risks and Issues (Top 3)

Risk	Risk / Issue Description	Status	Current/Planned Activities
Risk 1	Staff feelings of fear, change, concern	Open	Q & A Sessions; Communications; Early Adopters; Executive Management commitment to provide resources and support to staff.
Risk 2	Staff resistant to standardized workflows and process, prefer the status quo	Open	Develop a strategy to explain the change including benefits and goals; Provide short videos and walkthroughs for workflows
Risk 3	Staff resistant to change	Open	Develop a training and mentoring plan

Accomplishments / Milestones

Finalizing Review Findings Summaries for Traffic Design, Road Design, Hydraulics, Survey, and Right-of-way. The team began mentoring sessions with the Early Adopter Team and established a Production Project that will be used for Fit/Gap. The Production Project was setup in EPS and is being managed by an assigned Early Adopter PM. Began CADD Core Team meetings with regular cadence to align and document Fit/Gap for the Production Project. Production Project Fast Track training sessions were completed for the Fit/Gap team. Subcommittees for managing technical issues, workflow documentation, plans production, consultant feedback, and BIM360 security have been established and are actively working.

Budget

Total Budget: \$739,453	Payments: \$110,918	Balance: \$628,535
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