

MONTANA DEPARTMENT OF TRANSPORTATION CADD Implementation Project



Project Status Report								
Project Name	_		Project Summary - The Implementation Project has moved out of phase 1.0 into phase 2.0 as scheduled. All project tasks and activities are being actively managed					
Project Manager	Yega (U.S.CA	thy James, Patrick Lane, Matt		and completed per the project plan and timeline. No obstacles to report currently.				
Status Date	30-Sep-2021							
Project Key Parameters		meters	Comments					
Schedule	On-Track / De			The project is meeting its intended schedule				
Resources	On-Track / Do	On-Track / Delayed / Off-track		All required resources are available				
Scope	On-Track / Do	Oelayed / Off-track Project is within defined scope of services						
Project Schedule								
8/1/21	09/1/21	10/1/21	11/1/	21 12/1/21	12/31/21			
Phase 1.0 - Initiation Phase 2.0 - Workflo 8/2/21 - 9/13/21 9/14/21 - 1/31/22		Phase 2.0 – Workflow V 9/14/21 – 1/31/22	/alidation					
TASK- Project Kick-off 8/31/21 TASK- MDT Staff Q&A 9/2/21		Photogrammetry, Geotech	TASK- Validate Workflows 11/01/21 – 1/24/2022 Production Project (FIT/GAP All Areas) Review Summaries from Discovery Review Sessions Functional Change Management activities		ery Review Sessions			
Management Plan 9/13/2021 Discovery Summari		Plan Discovery Find	Sumn 10/14	<u>FRABLE</u> - Review Findings naries 4/21 - 12/15/21				
		Sessions 9/29/0						

TASK- StateKit Testing and Development 8/2/21 – 7/22/22

Project Risks and Issues (Top 3)							
Risk	Risk / Issue Description	Status	Current/Planned Activities				
Risk 1	Staff feelings of fear, change, concern	Open	Q & A Sessions; Communications; Early Adopters				
Risk 2	Staff resistant to standardized workflows and process, prefer the status quo	Open	Develop a strategy to explain the change including benefits and goals; Provide short videos and walkthroughs for workflows				
Risk 3	Staff resistant to change	Open	Develop a training and mentoring plan				

Accomplishments / Milestones

Several accomplishments were made during the month of September including the delivery and acceptance of a PMP plan, the completion of 4 of the 5 Documented Discoveries, and a project team risk management workshop. Discovery write-up deliveries are underway as well as preparations for functional area workflow reviews. One major milestone was achieved which was the alignment and delivery of the Detailed Project Plan.

Budget						
Total Budget: \$739,453	Payments: \$73,945	Balance: \$665,508				